

BOARD OF EDUCATION MEETING
Regular Meeting
March 19, 2025

Present: Mrs. Pamela Zwierlein, Vice-President
Mr. Aaron Lounsbury, Member
Mr. Gregory Schweiger, Member arrived at 6:05pm
Mr. Robert Seymour, Member
Mr. Scot Taylor, Member
Mrs. Lee Wood, Member

Adm./Others: Mr. Joshua Roe, Superintendent
Mrs. Mary Grace Camin, MS Principal
Mrs. Michelle Bombard, ES Principal
Mr. Michael Williams, Director of CSE
Mr. James Wood, Interim HS Principal
Mrs. Kendra Seaver, Business Executive
Mrs. Kristy Robertson, Clerk

Others: Ms. Jane Seymour

Absent: Mrs. Cathi Root, President

1. CALL TO ORDER

Mrs. Zwierlein called the regular meeting to order at 6:01 pm.

2. PLEDGE TO THE FLAG

3. VOICE OF THE PUBLIC

Ms. Jane Seymour addressed the Board for an extended period regarding her previous employment with the district.

Mr. Gregory Schweiger, member arrived at 6:05pm

Mrs. Zwierlein thanked Ms. Seymour for speaking to the board.

Ms. Seymour left the meeting at 6:29 pm.

4. CONSIDERATION OF MINUTES

A MOTION was made by Aaron Lounsbury, seconded by Lee Wood, and carried by a vote of 6-0 to approve the March 5, 2025, Regular Board Meeting Minutes.

5. REPORTS/PRESENTATIONS

The next Health Trust Consortium meeting will be held on Friday, March 21, 2025.

The Workers' Compensation Alliance met on Tuesday, March 18, 2025, Scot Taylor was in attendance and reported that the budget for 2025/26 was approved and Tioga will see a \$2,000 increase over last year; the Alliance is in good standing financially and the experience rating went down; a great meal was prepared by BT BOCES culinary students.

There was nothing to report for Legislative, other board reports, events, or updates.

Mrs. Camin reported that the chorus portion of All County was held on Saturday, 3/8 in Waverly, a lot of Tioga students were a part of the day, and all three of our music teachers performed in some capacity; the Scholarship Challenge team competed at the Sayre Theater on Saturday, 3/8 and performed well, they were only one question away from moving on to the second round; the 5th and 6th grade Mathalon teams competed on Saturday, March 16th in Waverly where both teams took 2nd place; the Middle School Drama Club will be performing the musical, Once On This Island, Jr. this Friday at 7pm and Saturday at 4pm in the auditorium.

Mrs. Bombard reported that it was a busy and productive Conference Day, PreK and Kindergarten met to look at curriculum, PreK will start off next year by going back to the basics of creative play to learn, as part of the PreK screening process, families will be given a bag of creative play materials to use with their child to prepare them for school in the fall; 3rd and 4th grades are getting ready for State testing, after school prep classes have begun and the Elementary School is celebrating the tests this year to build the excitement; yesterday was the preview of the Middle School musical, Once On This Island, Jr.

Mr. Williams reported he is currently in the middle of annual reviews for middle school students; he continues to visit off-site students and programs as time allows; things are going well.

Mr. Wood reported that Tioga County 4H used the high school for their annual presentations this weekend, it was great to see a large number of our area youth participating; the National Honor Society induction ceremony will be held on Thursday, March 27th at 6pm in the auditorium; 5 out of 7 winter sports teams maintained a 90+ average throughout the season; spring sports are underway and numbers look great.

Mr. Roe reported that the water softener was installed yesterday, work will continue to get it up and running; the boilers and pumps have been installed in the bus garage, the radiant heat pipes in the floor of the wash can no longer be utilized; the new stadium lights are installed; Chenango Forks hosted a Health Insurance Roundtable where several topics and issues were discussed, Mrs. Kendra Seaver was also in attendance.

Mr. Roe presented a first draft of the process for selecting a student representative for the Tioga Central Board of Education that included the application timeline, application requirements, selection committee interview, and final selection. The draft also included details on the term of service, duties and responsibilities of the student member, and expected qualifications. He asked the Board to review the document and give feedback at the next meeting on Wednesday, April 2nd.

Mr. Roe delivered a PowerPoint presentation to the Board on revenues and an updated look at expenditures for the 25/26 school year. Discussion will continue at the next meeting and will include a continuation of expenditures and revenues for the 25/26 school year.

6. OLD/NEW BUSINESS

A MOTION was made by Gregory Schweiger, seconded by Scot Taylor, and carried by a vote of 6-0 to approve the Old/New Business Consent Agenda as follows:

Approval of the 2025/2026 School Calendar as presented.

Approval of the Change Order Request for the 2021 Capital Improvement Project- Phase 2- District Wide in the amount of \$34,162.

Approval of the Bus Proposition for the Annual School District Budget Vote and Election as follows:

That the Board of Education of Tioga Central School District, in the Town of Tioga, Tioga County, New York, is hereby authorized and directed to purchase two (2) school buses to expend therefore a gross sum not exceeding \$380,000 as follows:

2 – 66 Passenger School Buses at a gross cost not exceeding \$190,000 each

And that there shall be applied to the purchase any trade-in allowance to be received for a bus (or buses) now owned by the school district, and that the aforesaid sum of \$380,000 or so much thereof may be necessary, shall be raised by tax on the taxable property of the school district to be collected in annual installments; and FURTHER RESOLVED, that the Board of Education is authorized to issue obligations of the district therefore in accordance with Education Law and Local Finance Law.

BE IT FURTHER RESOLVED, that if enacted legislation allows school districts to pay cash for new school buses without penalty of capacity ratings, the Board of Education is authorized to pay cash for the buses in an amount not to exceed \$380,000 with the appropriation coming from the General Fund Balance.

Approval of the petition received from the Cady Library to place the following library funding proposition on the ballot at the Annual School District Budget Vote and Election:

That, pursuant to Education Law, Section 259, the Board of Education of the Tioga Central School District is authorized to levy and collect an annual tax, year after year, separate and apart from the annual school district budget, in the amount of \$4,000, in addition to the current appropriation of \$4,000 for a total of \$8,000 annually, which shall be paid to the George P. & Susan Platt Cady Library for the support and maintenance of the library; with this appropriated amount to be the annual appropriation until thereafter modified by a future vote of the electors of the Tioga Central School District.

Approval of the Notice of Annual School District Budget Vote and Election as follows, along with consent for the District Clerk to make changes as needed:

Tioga Central School District
NOTICE OF ANNUAL SCHOOL DISTRICT BUDGET VOTE
AND ELECTION

NOTICE IS HEREBY GIVEN, that a Public Hearing of the qualified voters of the Tioga Central School District of the Town of Tioga, Tioga County, New York, will be held in the **High School Cafeteria** in said District on **Wednesday, May 7, 2025, at 5:30 p.m.** prevailing time, for the presentation of the budget. The proposed budget will be available for review on **Wednesday, April 23, 2025**, and posted on the Tioga Central School District webpage.

NOTICE IS ALSO GIVEN, that the Annual Budget Vote and Election of the qualified voters of the Tioga Central School District of the Town of Tioga, Tioga County, New York, will be held on **Tuesday, May 20, 2025**, between the hours of **12:00 p.m. and 8:00 p.m.** prevailing time, **in Room 96, located through REAR ENTRANCE of the Tioga Central Middle School Gymnasium**, at which time the polls will be opened to vote by paper ballots upon the following items:

PROPOSITIONS:

1. To adopt the annual budget of the School District for the fiscal year 2025-2026 and to authorize the requisite portion thereof to be raised by taxation on the taxable property of the district.

NOTICE IS ALSO GIVEN, that a copy of the statement of money which shall be required for the ensuing year for school purposes, exclusive of public monies, may be obtained by any voter in the District during the fourteen days immediately preceding the date of the Annual Budget Vote and Election, at each schoolhouse in the District and the Administration offices, which are maintained between the hours of 8:00 a.m. and 3:00 p.m. each day except Saturday, Sunday or holiday closures. The Board of Education will hold an informational meeting to review the statement of money as follows on **Wednesday, May 7, 2025, at 5:30 p.m. (Public Hearing)**

2. That the Board of Education of Tioga Central School District, in the Town of Tioga, Tioga County, New York, is hereby authorized and directed to purchase two (2) school buses to expend therefore a gross sum not exceeding \$380,000 as follows:

2 – 66 Passenger School Buses at a gross cost not exceeding \$190,000 each

And that there shall be applied to the purchase any trade-in allowance to be received for a bus (or buses) now owned by the school district, and that the aforesaid sum of \$380,000 or so much thereof may be necessary, shall be raised by tax on the taxable property of the school district to be collected in annual installments; and FURTHER RESOLVED, that the Board of Education is authorized to issue obligations of the district therefore in accordance with Education Law and Local Finance Law.

BE IT FURTHER RESOLVED, that if enacted legislation allows school districts to pay cash for new school buses without penalty of capacity ratings, the Board of Education is authorized to pay cash for the buses in an amount not to exceed \$380,000 with the appropriation coming from the General Fund Balance.

3. That, pursuant to Education Law, Section 259, the Board of Education of the Tioga Central School District is authorized to levy and collect an annual tax, year after year, separate and apart from the annual school district budget, in the amount of \$4,000, in addition to the current appropriation of \$4,000 for a total of \$8,000 annually, which shall be paid to the George P. & Susan Platt Cady Library for the support and maintenance of the library; with this appropriated amount to be the annual appropriation until thereafter modified by a future vote of the electors of the Tioga Central School District.

VOTE FOR SCHOOL BOARD MEMBER(S):

To elect one (1) member of the Board as follows:

- One (1) seat for a five-year term ending June 30, 2030, presently held by Pamela Zwierlein

AND FURTHER NOTICE IS HEREBY GIVEN that petitions nominating candidates for the office of Member of the Board of Education shall be filed with the Clerk of said School District at her office in the Tioga Central School District Office, not later than Thursday, April 17, 2025, between 9:00 a.m. and 5:00 p.m. Each nomination shall be directed to the Clerk of the District and must state the name and residence of the candidate.

AND FURTHER NOTICE IS HEREBY GIVEN, that pursuant to a rule adopted by the Board of Education in accordance with Sections 2035 and 2008 of the Education Law, any referenda or propositions to amend the budget, otherwise to be submitted for voting at said election, must be filed with the Tioga Central School Board of Education at the District Office on or before April 17, 2025, at 3:00 p.m. prevailing time; must be typed or printed in English, must be directed to the Clerk of the School District. However, the School Board will not entertain any petition to place before the voters any proposition the purpose of which is not within the powers of the voters to determine, or any proposition which fails to include specific appropriation where expenditure of monies is required by the proposition.

ABSENTEE BALLOTS:

Pursuant to the provisions of the Education, a district voter is eligible to vote by absentee ballot under one of the following conditions:

1. Illness or physical disability
2. Business responsibilities or studies which require travel outside of the county or city of residence on the day of the vote,
3. Vacation outside of the county or city of residence, or
4. Detention or confinement to jail after conviction for an offense other than a felony

Requests for absentee ballots may be applied for by calling the District Office at 607-687-8000 between the hours of 8:00 a.m. and 3:00 p.m. or via email to kroberts@tiogacentral.org. Such requests must be received by the District Clerk at least seven (7) days before the vote set in this notice, if the ballot is to be mailed to the absentee voter, or the day before the vote, if the ballot is to be issued personally to the absentee voter. Absentee ballots must be received in the Office of the Clerk of the District not later than 5:00 p.m. on the date of the vote. A list of all persons to whom absentee ballots have been issued will be available for inspection in the District Clerk's Office during regular office hours which are between 8:00 a.m. and 3:00 p.m.

Requests for early mail ballots may be applied for by calling the District Office at 607-687-8000 between the hours of 8:00 a.m. and 3:00 p.m. or via email to kroberts@tiogacentral.org. Such requests must be received by the District Clerk at least seven (7) days before the vote set in this notice, if the ballot is to be mailed to the absentee voter, or the day before the vote, if the ballot is to be issued personally to the early mail voter. Early mail ballots must be received in the Office of the Clerk of the District not later than 5:00 p.m. on the date of the vote. A list of all persons to whom early mail ballots have been issued will be available for inspection in the District Clerk's Office during regular office hours which are between 8:00 a.m. and 3:00 p.m.

Military voters who are qualified voters of the School District may apply for a military ballot by requesting an application from the District Clerk at 607-687-8000 or kroberts@tiogacentral.org. For a military voter to be issued a military ballot, the District Clerk must have received a valid ballot application no later than 5:00 p.m. on April 25, 2025. In a request for a military ballot application or ballot, the military voter may indicate their preference for receiving the application or ballot by mail, facsimile transmission, or electronic mail.

PUBLISH: April 2, 2025
 April 16, 2025
 April 30, 2025
 May 14, 2025

By Order of the Board of Education
of the Tioga Central School District

Kristy L Robertson
District Clerk

7. FINANCIAL

A MOTION was made by Aaron Lounsbury, seconded by Lee Wood, and carried by a vote of 6-0 to approve the Financial Consent Agenda as follows:

Approval of the February 2025 Extraclassroom Report

Approval of the February 2025 Treasurer's Report

Accept and award the E-rate 2 bid to Synergy in the amount of \$89,944.58

8. PERSONNEL

A MOTION was made by Scot Taylor, seconded by Lee Wood, and carried by a vote of 6-0 to approve the Personnel Consent Agenda as follows:

Approval to revoke Renee Wainwright's designation as authorized to sign checks for the Extraclassroom Activity Account for the 2024-25 school year, with her last day of authorization being March 19, 2025.

Approval to designate Taylor Robertson as authorized to sign checks for the Extraclassroom Activity Account for the 2024-25 school year, effective March 20, 2025, and until such time as the Board may revoke the appointment.

Approval to revoke Kelly Tesar's appointment as District Treasurer for the 2024-25 school year, with her last day of service being March 19, 2025.

Approval to appoint Alexander Stout-Moran as District Treasurer for the 2024-25 school year, effective March 20, 2025, and until such time as the Board may revoke the appointment.

Acceptance and approval of the letter received from Ashley Guiles, resigning her School Nurse position. Ashley's last day of service as School Nurse will be April 25, 2025.

Acceptance and approval of the letter received from Kaitlyn McWhorter, resigning her School Counselor position. Kaitlyn's last day of service will be March 28, 2025.

Acceptance and approval of the letter received from Sherri Cotton, retiring from her position of Office Specialist I. Sherri's last day of service will be June 30, 2025. Sherri has requested payment of the unused sick days she has remaining after her last day of service, approximate number of sick days to be determined closer to retirement date. Sherri has also requested payment of the four weeks of vacation time she will earn for the 2024/25 school year.

Approval of the following probationary appointment(s):

Name of Appointee: Crystal Williams

Civil Service Position: Custodial Worker (12 month)

Probationary Service Begins: March 24, 2025

Expiration Date of Probationary Appointment: March 23, 2026

Name of Appointee: Sarah Seeley

Civil Service Position: Food Service Helper

Probationary Service Begins: September 1, 2025

Expiration Date of Probationary Appointment: August 31, 2026

Approval of the following addition(s) to the substitute list(s) for the 24-25 school year:

- Alissa Altmann- Instructional and Support Staff
- Lisa Parkin- Support Staff
- John Worthing- Instructional and Support Staff
- Crystal Williams- Support Staff

9. VOICE OF THE PUBLIC

10. EXECUTIVE SESSION

A MOTION was made by Aaron Lounsbury, seconded by Gregory Schweiger and carried by a vote of 6-0 to enter executive session at 7:12pm to discuss CSE/CPSE/504 matters, and the employment history of a particular person or persons leading to the appointment of a particular person or persons.

A MOTION was made by Gregory Schweiger, seconded by Scot Taylor, and carried by a vote of 6-0 to approve CSE/CPSE/504 Recommendations.

A MOTION was made by Lee Wood, seconded by Aaron Lounsbury, and carried by a vote of 6-0 to return to public session at 7:20pm.

11. ADJOURN

A MOTION was made by Gregory Schweiger, seconded by Scot Taylor and carried by a vote of 6-0 to adjourn the meeting at 7:20pm.

Kristy Robertson
Clerk