

BOARD OF EDUCATION MEETING  
Regular Meeting  
Administration Building  
March 21, 2018

Present: Mr. Ryan Bombard, President  
Mr. Shane Mills, Vice-President  
Mr. Aaron Lounsbury, Member  
Mrs. Cathi Root, Member  
Mrs. Pamela Zwierlein, Member  
Mrs. Maureen Zorn, Member

Adm./Others: Dr. David Hamilton, Superintendent  
Mr. Willard Cook, MS Principal  
Mrs. LuEllen Hoyt, TES 1-4 Principal  
Mrs. Kathleen Keene, TES UPK-K Principal  
Mr. Joshua Roe, HS Principal  
Mrs. Jill Reese, Clerk  
Mrs. Kendra Seaver, Treasurer

Others: Mr. Johnny Williams, Morning Times  
Ms. Candida Jump  
Ms. Lauren Tinney

Absent: Mr. Jason Bellis, Member

**1. CALL TO ORDER**

Mr. Bombard call the regular meeting to order at 6:00 p.m. in the Administration Building.

**2. PLEDGE TO THE FLAG**

**3. VOICE OF THE PUBLIC**

Mrs. Jump was present at the meeting and inquired about the new backpack policy.  
Mr. Bombard, Dr. Hamilton, and Mr. Roe spoke briefly and referred Mrs. Jump to meet with the building principal to discuss the issue.

**4. CORRESPONDENCE**

**5. REPORTS**

Legislative

Nothing to report.

Health Trust Consortium

Nothing to report.

### Workers' Compensation Alliance

Mr. Bombard stated that he is not able to attend the meeting scheduled for April 13, 2018 as originally planned.

### Principals' Reports

Mr. Cook reported that the MS Drama Club will perform their version of "Baker's Street Irregulars" on Friday and Saturday, March 23 and 24 at 7:00 p.m. The MS is busy getting ready for NYS testing in April and May.

Mr. Roe spoke of great job the Robotics team did competing in the NYS Finals. He also briefly mentioned the no carry backpack rule that was recently reinstated.

Mrs. Hoyt said that the elementary had their narrative writing celebration last week; cooperative extension visited today; PTO basket raffle will go on sale tomorrow; also busy preparing for NYS tests; and the Parade of Hats will be held March 28, 10:00 a.m. at the track, weather permitting.

Mrs. Keene also mentioned the writing celebration and that the children were very excited to participate; Missy Bidwell was at school and read to 2<sup>nd</sup> grade students as part of Agricultural Literacy Week.

### Superintendent's Report

#### **Superintendent's Entry Plan Activities**

I have now begun a comprehensive review of our instructional program as a final step of my entry plan process. This involves a significant document review including:

- finding, cataloging, and reviewing any and all curriculum materials
- identifying internal assessment systems and how they are used to make instructional decisions
- reviewing our course offerings, schedules, and human resource systems
- studying our evaluation systems and rubrics (APPR)
- assessing our professional development, curriculum, and assessment processes

In addition to the review of documents and artifacts, the entry meetings continue in full swing and still account for up to a third of my schedule. A larger portion of my time has shifted towards more informal walkthroughs of buildings, classrooms and events. I anticipate wrapping up the formal entry plan process by April or May so I can begin crafting a report to the board of education to share once we get through budget season!

#### **Capital Projects**

Lighting (2017-18 Outlay Project)

The contractors have completed this work.

Phase III Capital Project

We are VERY close! I have reviewed the anticipated schedule with the leadership team. We are also beginning preparations for district office to move out of the current building and into a temporary location as early as May so it is available for demolition as soon as bids are awarded. I will give a comprehensive board meeting report with visuals and timeline charts as soon as we have final drawings, state approval, and a tentative timeline for the bid and construction.

#### **Budget Development**

The latest information is included in the presentation from the last board meeting. We are looking to have the budget adopted on April 16th as presented.

**ALSO...**

**Safety** has been the focus of many recent discussions and meetings. Last week I attended a meeting organized by Sheriff Howard with superintendents from Tioga County. Also in attendance were representatives from State Police, Waverly PD, the District Attorney's office, and the legislature. A few key points from this meeting include:

- Increased presence of deputies and troopers on all school campuses
- Ideas to increase the hardening of school facilities through technology
- Willingness of law enforcement to participate in safety plan development, training, and drills

Once we get a final word from the state on the potential regulatory and budget impact of their work, we can begin the work of revising our safety plan and systems using the latest research and recommendations.

#### **ALSO...**

This past Friday was a Professional Development Day. Many training sessions being held throughout the buildings led by Tioga's building principals and teachers. Also, off campus training for Art and Music that Dr. Hamilton was able to attend. Much very useful information on this day.

Recent project update:

We are advertising for bid this week with bids scheduled to be approved on April 16, 2018; site work will begin in May; and the completion date is August 24, 2018.

Dr. Hamilton briefly reviewed the 2018-19 budget and there were no questions or concerns at the time. Therefore, we are planning to adopt the budget on April 16, 2018.

## **6. CONSIDERATION OF MINUTES**

A MOTION was made by Shane Mills, seconded by Cathi Root, and carried by a vote of 6-0 to approve Board Minutes dated March 7, 2018.

## **7. OLD BUSINESS**

A MOTION was made by Maureen Zorn, seconded by Aaron Lounsbury, and carried by a vote of 6-0 to approve the change to the board meeting previously scheduled for April 11, 2018 to April 16, 2018. There will be only one meeting scheduled in April.

### **CONSENT AGENDA**

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## **8. FINANCIAL**

A MOTION was made by Cathi Root, seconded by Shane Mills, and carried by a vote of 6-0 to accept and approve the February 2018 Extraclassroom Report and February 2018 Claims Auditor Report.

## **9. PERSONNEL: APPOINTMENT/RESIGNATION/RETIREMENT/LEAVE**

A MOTION was made by Maureen Zorn, seconded by Cathi Root, and carried by a vote of 6-0 to approve *Consent Agenda* items 9A through 9C as follows:

*RESOLVED, that the Board of Education of the Tioga Central School District, pursuant to Section 4.5 of the Rules and Regulations of the Civil Service Law and upon the recommendation of David Hamilton, Superintendent of Schools, does hereby appoint David VanDusen, Jr., of Barton, NY, to the 12 month, 8 hour per day, position of Building Maintenance Mechanic, effective March 22, 2018, for a probationary period of 12 weeks, to commence on March 22, 2018 and to expire June 14, 2018. AND BE IT FURTHER RESOLVED, David will be paid \$1.00 per hour in addition to his current rate of pay.*

*RESOLVED, that the Board of Education of the Tioga Central School District, pursuant to Section 4.5 of the Rules and Regulations of the Civil Service Law and upon the recommendation of David Hamilton, Superintendent of Schools, does hereby appoint Chris Beehler of Barton, NY, to the 12 month, 8 hour per day, position of Groundskeeper, effective March 26, 2018, for a probationary period of 8 weeks, to commence on March 26, 2018 and to expire May 21, 2018. AND BE IT FURTHER RESOLVED, Chris will be paid an hourly rate of \$10.40.*

*Accept and approve the additions to the 2017-18 substitute lists:*

- Kellie Wainwright – Support Staff (clerical) (summer internship)*
- Trey Floyd – Support Staff (Custodial) (student worker)*
- Max Johnson – Support Staff (Custodial) (student worker)*
- Mathew Cotton – Support Staff (Custodial)*

## **10. CSE/CPSE RECOMMENDATIONS**

A MOTION was made by Aaron Lounsbury, seconded by Pamela Zwierlein, and carried by a vote of 6-0 to approve *Consent Agenda* item 10A, CSE/CPSE Recommendations.

## **11. ADJOURN**

A MOTION was made by Cathi Root, seconded by Pamela Zwierlein, and carried by a vote of 6-0 to adjourn the meeting at 6:25 p.m.

Jill Reese  
District Clerk