

BOARD OF EDUCATION MEETING
Regular Meeting
April 22, 2024

Present: Mrs. Cathi Root, President
Mrs. Pamela Zwierlein, Vice-President
Mr. Gregory Schweiger, Member
Mr. Scot Taylor, Member arrived at 6:04pm
Mr. Joshua Whitmore, Member
Mrs. Lee Wood, Member

Adm./Others: Mr. Joshua Roe, Superintendent
Mrs. Mary Grace Camin, Director of Instruction/CSE Chair
Mr. James Wood, Interim HS Principal
Mrs. Kendra Seaver, Business Executive
Mrs. Kristy Robertson, Clerk

Others: Mrs. Sue Conden
Mrs. Desiree Ford

Absent: Mr. Aaron Lounsbury, Member
Mr. Willard Cook, MS Principal
Mrs. Michelle Bombard, ES Principal

1. CALL TO ORDER

Mrs. Root called the regular meeting to order at 6:00 pm.

2. PLEDGE TO THE FLAG

3. VOICE OF THE PUBLIC

Mrs. Sue Conden briefly spoke on the number of school days we have been in session, the number of school days left for the year, the number of conference days, and the number of unused snow days.

Mr. Scot Taylor, member, arrived at 6:04pm

4. CONSIDERATION OF MINUTES

A MOTION was made by Gregory Schweiger, seconded by Joshua Whitmore, and carried by a vote of 6-0 to approve the March 20, 2024, Regular Board Meeting Minutes.

5. REPORTS/PRESENTATIONS

There was nothing to report for Legislative and Health Trust Consortium

Mr. Roe reported that he attended the Workers' Compensation Alliance meeting held on March 22, 2024, the Alliance is a small group of districts, but is still beneficial to the district. No representative from the Board attended the meeting.

There was nothing to report for other board reports, events, or updates.

Mr. Cook was unable to attend the meeting and provided Mr. Roe with a report for the meeting. Mr. Cook's report stated that winter sports have started; ELA state testing is complete, computer-based testing happened at the 5th and 8th grade levels, the teachers did great with the new testing platform and there was only one log-in issue.

Mrs. Camin reported that CSE meetings continue to be held, this week the meetings include 7th and 8th grade students; new teacher and mentor meetings will happen next week.

Mrs. Bombard was unable to attend the meeting and provided a written report that was read by Mr. Roe. Mrs. Bombard's report stated that there was 100% participation for the ELA state test in 3rd and 4th grades, students used all of the testing skills they have learned and did their best; preparation for the upcoming Math state test is underway, including after-school math sessions; report cards have gone home and student of concern meetings will continue next week; UPK screening begins Wednesday and will include a UPK teacher, Mr. Schweiger our speech teacher, and Mr. Spires our occupational therapist, parents will be completing necessary paperwork and receive important information and ideas to help prepare their child for a successful start in UPK, currently there are 35 students eligible for our UPK program; field trips have started with UPK going to the Clemens Center and heading to the Discovery Center next week; our next Top Tiger assembly will be next week.

Mr. Wood reported that third marking period report cards have gone home, all seniors are in good shape to graduate; NYSSMA continues Friday with students performing solos in Johnson City; spring sports have begun and both varsity softball and baseball teams are undefeated.

Mr. Roe reported that contractors were in over the break continuing to complete items ahead of the summer project, new backboards were installed in the middle school gym, separation walls were removed in the elementary and middle school gyms, the UV light was installed at the sewage treatment plant, LED lighting was installed in the pool area, and the kitchen floor was scanned to mark water and electrical lines.

Mr. Roe delivered a PowerPoint presentation to the board on the combined budget for the 24/25 school year and the district's bus purchase plan. Discussion will continue at the next meeting.

6. OLD/NEW BUSINESS

A MOTION was made by Lee Wood, seconded by Pamela Zwierlein, and carried by a vote of 6-0, to approve the Old/New Business Consent Agenda as follows:

Approval of the 2024/25 School Calendar

Approval of the Agreement between the Broome-Tioga-Delaware Health Insurance Consortium and the Board of Education of the Tioga Central School District to supply Treasurer duties for the Consortium for the 2024/2025 school year as presented.

Approval of graduation date as Friday, June 28, 2024, at 6:00pm

Approval of the following Notice of Annual School District Budget Vote and School Election, including the School Bus Proposition Resolution:

Tioga Central School District
NOTICE OF ANNUAL SCHOOL DISTRICT BUDGET VOTE
AND SCHOOL ELECTION

NOTICE IS HEREBY GIVEN, that a Public Hearing of the qualified voters of the Tioga Central School District of the Town of Tioga, Tioga County, New York, will be held in the **High School Cafeteria** in said District on **Wednesday, May 8, 2024, at 5:30 p.m.** prevailing time, for the presentation of the budget. The proposed budget will be available for review on **Tuesday, April 23, 2024**, and posted on the Tioga Central School District webpage.

NOTICE IS ALSO GIVEN, that the Annual Budget Vote and Election of the qualified voters of the Tioga Central School District of the Town of Tioga, Tioga County, New York, will be held on **Tuesday, May 21, 2024**, between the hours of **12:00 p.m. and 8:00 p.m.** prevailing time, **in Room 96, located through REAR ENTRANCE of the Tioga Central Middle School Gymnasium**, at which time the polls will be opened to vote by paper ballots upon the following items:

PROPOSITIONS:

1. To adopt the annual budget of the School District for the fiscal year 2024-2025 and to authorize the requisite portion thereof to be raised by taxation on the taxable property of the district.

NOTICE IS ALSO GIVEN, that a copy of the statement of money which shall be required for the ensuing year for school purposes, exclusive of public monies, may be obtained by any voter in the District during the fourteen days immediately preceding the date of the Annual Budget Vote and Election, at each schoolhouse in the District and the Administration offices, which are maintained between the hours of 8:00 a.m. and 4:00 p.m. each day except Saturday, Sunday or holiday closures. The Board of Education will hold an informational meeting to review the statement of money as follows on **Wednesday, May 8, 2024, at 5:30 p.m.** (Public Hearing)

2. That the Board of Education of the Tioga Central School District, Tioga County, New York, is hereby authorized to purchase school buses, including original equipment and incidental expenses in connection therewith, at a maximum estimated cost of \$375,000, and said amount or so much as is necessary shall be raised by the levy of a tax upon the taxable property of said School District and collected in annual installments as provided by Section 416 of the Education Law; and, in anticipation of such tax, obligations of said School District shall be issued

VOTE FOR SCHOOL BOARD MEMBER(S):

To elect one (1) member of the Board as follows:

- One (1) seat for a five-year term ending June 30, 2029, presently held by Gregory Schweiger

AND FURTHER NOTICE IS HEREBY GIVEN that petitions nominating candidates for the office of Member of the Board of Education shall be filed with the Clerk of said School District at his/her office in the Tioga Central School District Office, not later than Monday, April 22, 2024, between 8:00 a.m. and 4:00 p.m.

Each nomination shall be directed to the Clerk of the District and must state the name and residence of the candidate.

AND FURTHER NOTICE IS HEREBY GIVEN, that pursuant to a rule adopted by the Board of Education in accordance with Sections 2035 and 2008 of the Education Law, any referenda or propositions to amend the budget, otherwise to be submitted for voting at said election, must be filed with the Tioga Central School Board of Education at the District Office on or before April 22, 2024, at 4:00 p.m. prevailing time; must be typed or printed in English, must be directed to the Clerk of the School District. However, the School Board will not entertain any petition to place before the voters any proposition the purpose of which is not within the powers of the voters to determine, or any proposition which fails to include specific appropriation where expenditure of monies is required by the proposition.

NOTICE IS FURTHER GIVEN that Applications for absentee and early mail ballots for the vote may be applied for at the office of the District Clerk. A list of all persons to whom absentee and early mail ballots shall have been issued, will be available in the office of the District Clerk on each of the five days prior to the day of the vote except Sundays, and such list will also be posted at the polling place or places for the vote.

ABSENTEE BALLOTS:

Pursuant to the provisions of the Education, a district voter is eligible to vote by absentee ballot under one of the following conditions:

- 1. Illness or physical disability*
- 2. Business responsibilities or studies which require travel outside of the county or city of residence on the day of the vote,*
- 3. Vacation outside of the county or city of residence, or*
- 4. Detention or confinement to jail after conviction for an offense other than a felony*

Requests for absentee ballots may be applied for by calling the District Office at 607-687-8000 between the hours of 8:00 am and 3:00 p.m. or via email to kroberts@tiogacentral.org. Such requests must be received by the District Clerk at least seven (7) days before the vote set in this notice, if the ballot is to be mailed to the absentee voter, or the day before the vote, if the ballot is to be issued personally to the absentee voter. Absentee ballots must be received in the Office of the Clerk of the District not later than 5:00 p.m. on the date of the vote.

Requests for early mail ballots may be applied for by calling the District Office at 607-687-8000 between the hours of 8:00 am and 3:00 p.m. or via email to kroberts@tiogacentral.org. Such requests must be received by the District Clerk at least seven (7) days before the vote set in this notice, if the ballot is to be mailed to the early mail voter, or the day before the vote, if the ballot is to be issued personally to the absentee voter. Early mail ballots must be received in the Office of the Clerk of the District not later than 5:00 p.m. on the date of the vote.

Military voters who are qualified voters of the School District may apply for a military ballot by requesting an application from the District Clerk at 607-687-8000 or kroberts@tiogacentral.org. For a military voter to be issued a military ballot, the District Clerk must have received a valid ballot application no later than 5:00 pm on April 25, 2024. In a request for a military ballot application or ballot, the military voter may indicate their preference for receiving the application or ballot by mail, facsimile transmission, or electronic mail.

PUBLISH: *April 5, 2024*
 April 12, 2024
 April 26, 2024
 May 10, 2024

By Order of the Board of Education
of the Tioga Central School District

Kristy L Robertson
District Clerk

BE IT RESOLVED, by the Board of Education of Tioga Central School District, Tioga County, New York, as follows:

Section 1. The proposition hereinafter set forth is hereby authorized to be submitted for the approval of the qualified voters at the annual school district election to be held in said School District, on the 21st of May 2024.

Section 2. The School District Clerk is hereby authorized and directed to include as a part of the notice of the annual district meeting and election notice with reference to the submission of said proposition in substantially the following form:

** * * * **

NOTICE IS HEREBY FURTHER GIVEN that at said annual election to be held on May 21, 2024, the following proposition will be submitted:

SCHOOL BUS PROPOSITION

Shall the following resolution be adopted, to-wit:

RESOLVED, that the Board of Education of the Tioga Central School District, Tioga County, New York, is hereby authorized to purchase school buses, including original equipment and incidental expenses in connection therewith, at a maximum estimated cost of \$375,000, and said amount or so much as is necessary shall be raised by the levy of a tax upon the taxable property of said School District and collected in annual installments as provided by Section 416 of the Education Law; and, in anticipation of such tax, obligations of said School District shall be issued.

** * * * **

Section 3. The School District has determined this capital project to be a "Type II Action" pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, the implementation of which as proposed, the regulations provide, will not result in any significant adverse environmental impact.

Section 4. This resolution shall take effect immediately and prior publication of the Annual District Meeting Notice with the proposition provided in Section 2 herein is hereby ratified.

Approval of the 2024-25 BTBOCES Budget in the amount of \$3,816,573 and cast votes for two (2) three-year positions for the trustee seats for the Broome Tioga Board of Cooperative Educational Services. Linda Gretz and David Hawley are the nominees.

Approval of the following resolution:

BE IT RESOLVED, by the Board of Education of Tioga Central School District, Tioga County, New York, as follows:

Section 1. The propositions hereinafter set forth are hereby authorized to be submitted for the approval of the qualified voters at the Annual School District Meeting and Election to be held in said School District, on the 21st day of May 2024.

Section 2. The School District Clerk is hereby authorized and directed to include as a part of the notice of the Annual District Meeting and Election notice with reference to the submission of said propositions in substantially the following form:

* * * * *

NOTICE IS HEREBY FURTHER GIVEN that at said Annual School District Meeting and Election to be held on May 21, 2024, the following propositions will be submitted:

2024 – 2025 Budget

Shall the Board of Education of the Tioga Central School District, in the County of Tioga, New York, be and hereby is authorized to expend sums set forth in the General Fund Appropriations in the amount of \$23,993,367 and to levy the necessary tax, therefore.

School Bus Purchase

RESOLVED, that the Board of Education of the Tioga Central School District, Tioga County, New York, is hereby authorized to purchase school buses, including original equipment and incidental expenses in connection therewith, at a maximum estimated cost of \$375,000, and said amount or so much as is necessary shall be raised by the levy of a tax upon the taxable property of said School District and collected in annual installments as provided by Section 416 of the Education Law; and, in anticipation of such tax, obligations of said School District shall be issued

Approval of the 2024-2025 Property Tax Report Card as presented.

7. FINANCIAL

A MOTION was made by Gregory Schweiger, seconded by Scot Taylor, and carried by a vote of 6-0, to approve the Financial Consent Agenda as follows:

Approval of the Resolution for Authorization to Join Bid Group

Approval of the March 2024 Extraclassroom Report

Approval of the March 2024 Treasurer's Report

Approval of the BTBOCES Final Request for Services for 2024-2025 in the amount of \$2,562,319.78

Approval of the bus lease request received from Owego Nazarene Church for travel to Rock Mountain Camp in May

Approval of the following food service bids:

Commodity Processed Bid 7/1/24 – 6/30/25

Geo Preference Bid 7/1/24 – 6/30/25

Breakfast Bagged Bid 7/1/24 – 6/30/25

Acceptance and approval of the following generous donations received from:

Ann Lounsbury, for the High School Drama Club in the amount of \$1,000.00

Andrea Blackwell, for the High School Drama Club in the amount of \$175.00

Andrea Blackwell, for the Middle School Drama Club in the amount of \$175.00

8. PERSONNEL

A MOTION was made by Joshua Whitmore, seconded by Lee Wood, and carried by a vote of 6-0, to approve the Personnel Consent Agenda as follows:

Approval of the following permanent appointment:

Name of Appointee: Kathleen Stoughton

Civil Service Position: Office Specialist I

Probationary Period: March 27, 2023, through March 26, 2024

Permanent Appointment Date: March 27, 2024

Acceptance and approval of the letter received from Carl Cole, retiring from his position of Custodian effective July 1, 2024, and a lump sum payment of the unused sick days he has remaining at the end of June, currently he has approximately 400 days. Carl's last day of service will be June 30, 2024.

Acceptance and approval of the letter received from Willard Cook, retiring from his position of Administrator- Middle School Principal, effective September 1, 2024, and a lump sum payment of the unused sick days and vacation time he has remaining at the end of August as allowed in the Administrative Contract. Will's last day of service will be August 31, 2024.

Acceptance and approval of the letter received from Anne Schweiger, retiring from her position of Elementary K-6 Teacher, effective July 1, 2024, and a lump sum payment of the unused sick days she has remaining at the end of June, currently she has approximately 125 days. Anne's last day of service will be June 30, 2024.

Acceptance and approval of the letter received from Mikayla Short, resigning her position of Special Education Teacher, effective July 1, 2024. Her last day of service will be June 30, 2024.

Approval of the following resolution:

WHEREAS, the Board of Education of Tioga Central School District, Tioga County, New York, has called an annual School District election of the qualified voters of said School District to be held on the 21st day of May 2024; and

WHEREAS, it is now desired to provide for the appointment of a permanent chairman, chief election inspector and assistant clerks for said annual school district election; NOW, THEREFORE, BE IT

RESOLVED, by the Board of Education of Tioga Central School District, Tioga County, New York, as follows:

Section 1. Kristy Robertson, a duly qualified voter of said School District is hereby appointed as the **permanent chairperson** of the annual school district election referred to in the preambles hereof.

Section 2. The following named qualified voters of said School District are hereby appointed to act as **inspectors of election** at said annual school district election, so that there shall be at least two inspectors for each ballot box/voting machine to be used thereat: Jody Cooley, Cynthia Middendorf, Debra Sherman, Shirley Sherman

Section 3. Kristy Robertson is hereby designated as **chief election inspector**.

Section 4. Each inspector of election appointed for said annual school district election, as herein provided, shall be entitled to compensation at the rate determined by the district for each day actually and necessarily spent on the duties of said election. The Clerk of said School District is hereby authorized and directed to give written notice of appointment to the persons herein respectively appointed as permanent chairmen and inspectors of election for said annual school district election.

Section 5. This resolution shall take effect immediately.

9. VOICE OF THE PUBLIC

Mr. Roe read a note to the Board from Mr. Jim Houseknecht, Athletic Director announcing that Tioga was the recipient of a grant the Floyd Hooker Foundation awarded to area schools to purchase 4 new AED devices. The devices will be assigned to our coaches during the fall and spring sports seasons, to be on-hand while they are practicing and playing outside.

10. EXECUTIVE SESSION

A MOTION was made by Gregory Schweiger, seconded by Scot Taylor, and carried by a vote of 6-0 to enter executive session at 6:57pm to discuss CSE/CPSE/504 matters, and the employment history of a particular person or persons leading to the appointment of a particular person or persons.

A MOTION was made by Joshua Whitmore, seconded by Gregory Schweiger, and carried by a vote of 6-0 to approve CSE/CPSE/504 Recommendations.

A MOTION was made by Scot Taylor, seconded by Gregory Schweiger, and carried by a vote of 6-0 to return to public session at 7:58pm.

11. ADJOURN

A MOTION was made by Pamela Zwierlein, seconded by Scot Taylor, and carried by a vote of 6-0 to adjourn the meeting at 7:58pm.

Kristy Robertson
Clerk