

BOARD OF EDUCATION MEETING  
Regular Meeting  
& Public Hearing  
HS Cafeteria  
May 2, 2018

Present: Mr. Ryan Bombard, President  
Mr. Aaron Lounsbury, Member  
Mrs. Pamela Zwierlein, Member  
Mrs. Maureen Zorn, Member

Adm./Others: Dr. David Hamilton, Superintendent  
Mr. Willard Cook, MS Principal  
Mrs. LuEllen Hoyt, TES 1-4 Principal  
Mrs. Kathleen Keene, TES UPK-K Principal  
Mr. Joshua Roe, HS Principal  
Mrs. Jill Reese, Clerk

Others: Mr. Johnny Williams, Morning Times  
Mrs. Nancy Carter

Absent: Mr. Shane Mills, Vice-President  
Mr. Jason Bellis, Member  
Mrs. Cathi Root, Member

**1. CALL TO ORDER**

Mr. Bombard call the regular meeting to order at 6:00 p.m. in the High School Cafeteria.

**2. PLEDGE TO THE FLAG**

**3. VOICE OF THE PUBLIC**

**4. CORRESPONDENCE**

**5. REPORTS**

Legislative

Nothing to report.

Health Trust Consortium

Nothing to report.

Workers' Compensation Alliance

Nothing to report.

### Principals' Reports

Mr. Cook reported that the MS teachers graded the NYS ELA tests last week and today was the first day of the NYS Math tests; Spring sports are underway; Mr. Gutierrez took two teams to the History Channel competition recently where the teams placed first and third. Two individual students placed first and third as well.

Mr. Roe stated that the HS recently competed in the Envirothon in Candor; results regarding the Senior Class have been received from the Guidance Dept. as follows:

74%	Accepted, Financial Aide completed & will be headed off to college
6%	Will be entering Lincoln Tech
19%	Will be entering the workforce
1%	Will be entering the military

Mrs. Hoyt said that in the Elementary they are doing a lot of test prep; Ag in the Classroom, Planting trees; studying the plant life cycle. They also have completed the ELA tests and now working on Math, Science will be coming at a later date. They will continue to be very busy right through to June 19.

Mrs. Keene also mentioned Ag in the Classroom; Zoo Mobile will visit on Friday; and that the Kindergarten will see The Cat in the Hat at the Anderson Center.

### Superintendent's Report

#### Superintendent's Entry Plan

I am finishing my final interviews for the Entry Plan in the next two weeks and have begun building a presentation to give to the board at the June 6<sup>th</sup> Board Meeting. Three key areas have come out of this research that I feel are worth considering for our strategic work: Systems, Communication, and Teamwork. They are both strengths and areas for growth that could be a good foundation for thoughtful discussion and action. I am hoping to spark discussion with the board that will help launch us into a more in-depth strategic planning process that we can work on with Administration and Board Members over the summer.

### Capital Projects

The bids presented tonight for Board Approval include all of the alternates we had discussed. We have had several meetings already with Hunt and Hulbert and will organize a large meeting with all of our administrators and managers to go through the details of the construction project to be sure we are on the same page and are fully aware of the important details of scope, finish, and timelines. We anticipate initial work will begin in approximately 3 weeks.

#### Outlay Project 2018-19

We have budgeted for our annual outlay project next year but didn't have a pre-arranged idea of what we should tackle. Once current project is up and running, I would like to sit with the leadership team to brainstorm a good use of these funds.

### 2018-2019 Budget

The budget details were mailed out to the community, budget books with the line by line details have been distributed to all schools and libraries, and we will provide presentations at both the Friday Superintendent's day for faculty and staff as well as the Public Hearing on May 2<sup>nd</sup>.

### **ALSO...**

**Athletics** has had a rough time of it this spring due to the late start from snow and continued rain. Dave K. and Dave R. are working really hard with their teams to make sure we get all of the necessary league games in before the sectionals have to start. The new ScheduleGalaxy system we've just implemented for handling athletics events has been a huge help! You can access up to the minute information from our website and even enter an email or text message# in the system to receive push notifications on teams you want to follow.

**Kudos** to the District Office Staff, IT department, and Maintenance crew for their amazing work getting the entire district office moved out of the old building. Before the move our amazing District Office staff spent hundreds of hours sifting through, labeling, purging, and organizing records so we can maximize our space. The Maintenance & Grounds crew hauled an entire building's worth of desks, chairs, and file cabinets half-way across campus – in some cases in the midst of rain – while the tech staff jumped to get phones, computers, and printers up and running. As a result of everyone's heroic efforts the DO had a total down-time of less than 3 hours!

### **In addition**

Dr. Hamilton mentioned to the Board that he presented the Budget as well as his Strategic District Plan to staff last Friday during the in-service day.

## **6. CONSIDERATION OF MINUTES**

A MOTION was made by Pamela Zwierlein, seconded by Aaron Lounsbury, and carried by a vote of 4-0 to approve Board Minutes dated April 16, 2018.

## **7. FINANCIAL**

A MOTION was made by Maureen Zorn, seconded by Pamela Zwierlein, and carried by a vote of 4-0 to approve *Consent Agenda* items 9A through 9F as follows:

*Accept and approve the April 2018 Overtime Report as presented.*

*Accept and approve the February 2018 Financial Report as presented.*

*Accept and approve the March 2018 Claims Auditor Report as presented.*

*Accept and approve the March 2018 Extraclassroom Report as presented.*

A MOTION was made by Aaron Lounsbury, seconded by Maureen Zorn, and carried by a vote of 4-0 to approve the following resolution:

*Whereas the Tioga Central School District received, accepted and opened bids for the current capital project on April 20, 2018 and whereas the low responsible bidder for each contract was identified and outlined in the attached letter from Hunt Engineers, Architects, and Surveyors dated April 26, 2018 BE IT RESOLVED that the Board of Education of the Tioga Central School District awards the contracts as outlined in the*

*letter from Hunt Engineers, Architects, and Surveyors dated April 26, 2018 and authorizes the Board President to execute contracts between the District and the contractor. Be it further resolved that the school district administration, architect, clerk of the works, and legal counsel are directed to draft and execute necessary documents to commence construction on the project.*

## **8. PERSONNEL: APPOINTMENT/RESIGNATION/RETIREMENT/LEAVE**

A MOTION was made by Pamela Zwierlein, seconded by Maureen Zorn, and carried by a vote of 4-0 to approve *Consent Agenda* items 8A through B as follows:

*Accept and approve the letter of intent to retire received from Anna Bussard, Custodial Worker, effective May 31, 2018.*

*Accept and approve the additions to the 2017-18 substitute lists:*

- *Katharina Card – Support Staff (lifeguard)*
- *Kurtis Parnussie– Support Staff (custodial)*
- *Jodi Riggs – Support Staff (lifeguard)*
- *Colleen Sindoni – Support Staff (monitor)*

A MOTION was made by Pamela Zwierlein, seconded by Maureen Zorn, and carried by a vote of 4-0 to approve the following tenure appointment:

*Name of Appointee: Joshua Roe*  
*Tenure Area: School District Administrator*  
*Date of Commencement of Service on Tenure: 7/1/2018*  
*Certification Status: Permanent – Issued 9/1/2006*

## **9. CSE/CPSE RECOMMENDATIONS**

A MOTION was made by Pamela Zwierlein, seconded by Aaron Lounsbury, and carried by a vote of 4-0 to approve *Consent Agenda* item 9A, CSE/CPSE Recommendations.

## **10. EXECUTIVE SESSION**

Mrs. Keene, Mrs. Reese, and Mr. Williams all left the meeting.

A MOTION was made by Maureen Zorn, seconded by Aaron Lounsbury, and carried by a vote of 4-0 to move into Executive Session at 6:24 p.m. for the purposes of discussing matters leading to the discipline and suspension of particular person or persons.

A MOTION was made by Maureen Zorn, seconded by Aaron Lounsbury, and carried by a vote of 4-0 to move out of Executive Session and return to Regular Session at 6:31 p.m.

## **11. ADJOURN**

A MOTION was made by Maureen Zorn, seconded by Pamela Zwierlein, and carried by a vote of 4-0 to adjourn the meeting at 6:32 p.m.

Jill Reese  
District Clerk