

**BOARD OF EDUCATION MEETING**  
**Regular Meeting**  
**June 21, 2023**

Present: Mrs. Cathi Root, President  
Mrs. Pamela Zwierlein, Vice-President  
Mr. Chris Klossner, Member  
Mr. Gregory Schweiger, Member  
Mrs. Lee Wood, Member arrived at 6:03 pm

Adm./Others: Mr. Joshua Roe, Superintendent  
Mrs. Meredith Meister, Director of Pupil Services  
Mr. Willard Cook, MS Principal  
Mrs. Mary Grace Camin, Director of Instruction  
Mrs. Michelle Bombard, ES Principal  
Mrs. Kristy Robertson, Clerk

Others: Mr. Michael Zimmer  
Mrs. Sue Conden  
Mrs. Des Ford

Absent: Mr. Aaron Lounsbury, Member  
Mr. Joshua Whitmore, Member

**1. CALL TO ORDER**

Mrs. Root called the regular meeting to order at 6:00 pm.

**2. PLEDGE TO THE FLAG**

**3. VOICE OF THE PUBLIC**

**4. CONSIDERATION OF MINUTES**

A MOTION was made by Gregory Schweiger, seconded by Chris Klossner, and carried by a vote of 4-0 to approve the June 7, 2023, Regular Board Meeting Minutes.

**5. REPORTS/PRESENTATIONS**

There was nothing to report for Legislative, Health Trust Consortium, Workers' Compensation Alliance, other board reports, events, or updates.

Mrs. Meister reported that there is only one student without a placement for the next school year, she is still working on finding a placement; all meetings are complete; end of year reports are being worked on; there will be some reevaluation testing being done of the summer.

Mrs. Lee Wood, member, arrived at 6:03pm

Mr. Cook reported that today students went on their annual grade level fieldtrips, 5<sup>th</sup> grade went to Watkins Glen, 6<sup>th</sup> grade went to Park Station, 7<sup>th</sup> grade went to Mt. Pisgah, and 8<sup>th</sup> grade went to Dorchester Park; 7<sup>th</sup> and 8<sup>th</sup> grade academic awards were given out today; there will be a few students that need to participate in credit recovery over the summer.

Mrs. Camin reported that the mentor program will be expanded to continue mentoring teachers during their second year of teaching; district staff needs assessments have been reevaluated to plan for professional development for the next school year.

Mrs. Bombard reported that the elementary school has been very busy; 2<sup>nd</sup> grade visited Vestal Gymnastics; Pre-K and Kindergarten went to Ross Park Zoo; 4<sup>th</sup> grade went on their annual field trip to Waverly Glen and to Tanglewood Nature Center; 3<sup>rd</sup> grade performed their Luau for parents; 1<sup>st</sup> grade had their annual awards picnic at Ransom Park; all students Pre-K - 4<sup>th</sup> grade participated in the annual Field Days; many benchmarking goals were met by students and celebrated, including Kindergarten having the highest percentage of students reading at grade level; it has been a week of mixed emotions celebrating Pre-K and Kindergarten graduations, 4<sup>th</sup> grade graduation, and the sudden loss of Barry Dutton.

Mr. Roe expressed his sympathies on the sudden loss of Barry Dutton. Barry was a great teacher, and his friendly, positive outlook will be missed. Mr. Roe also acknowledged the wonderful way Mrs. Bombard support her staff through this very emotional time.

Mr. Roe reported that the turf project is on track; the phase II project will start in full on Monday; results from Regents testing is being compiled; thank you Mr. Cook and Mrs. Bombard for helping to make the Senior Walk special for all our seniors; Senior Awards Night was well attended; National Honor Society organized a spike ball tournament that was very successful, they plan to have another tournament next year; the deadline for phase II bids was extended by a week and the bids will be opened tomorrow, there will be a special Board of Education meeting held on June 28<sup>th</sup> to accept and award the bids, and possibly appoint a high school principal.

Mr. Cook recognized the outstanding job Tyler Roe did organizing the spike ball tournament, he was prepared, thorough, and communicated extremely well.

Mr. Roe stated that graduation rehearsal is tomorrow, and graduation will be Friday at 6:30pm.

## **6. OLD/NEW BUSINESS**

A MOTION was made by Lee Wood, seconded by Gregory Schweiger, and carried by a vote of 5-0 to approve the Old/New Business Agenda Item A:

*Approval of the Memorandum of Agreement between TCSD and the Tioga Administrative Association.*

## 7. FINANCIAL

A MOTION was made by Pamela Zwierlein, seconded by Chris Klossner, and carried by a vote of 5-0 to approve the Financial Consent Agenda as follows:

***Approval of the May 2023 Treasurer's Report***

***Approval of the May 2023 Extraclassroom Report***

***Approval of the Bus Lease Request***

***Approval of the Cooperative Purchasing Agreements for the Athletic Facilities Project as follows:***

- *Trane- \$43,510.00*
- *Smith Site Development- \$2,874,855.74*
- *A-Turf- \$579,863.00*

***Approval of the following resolution:***

RESOLVED, upon the recommendation of the Superintendent of Schools that the Board of Education does and hereby approves the following reserve transactions for the 2022-2023 school year:

Funding of the TRS Contribution Reserve Sub-Fund (A828) in the amount of \$124,553 for future Teacher Retirement (TRS) expenses. Source of funds is the Unassigned Fund Balance (A917).

Funding of the 2018 Capital Reserve (A878) in an amount up to \$45,000. Source of funds is the Unassigned Fund Balance (A917).

Funding of the Employee Benefit Accrued Liability Reserve (A867) in an amount up to \$200,000. Source of funds is the Unassigned Fund Balance (A917).

## 8. PERSONNEL

A MOTION was made by Chris Klossner, seconded by Lee Wood, and carried by a vote of 5-0 to approve the Personnel Consent Agenda as follows:

***Acceptance and approval of the letter of resignation received from Kilie Streeter from her Monitor position effective June 30, 2023.***

***Acceptance and approval of the letter of resignation received from Meredith Meister from her Director of Pupil Services position effective August 31, 2023.***

***Acceptance and approval of the letter of resignation letter received from Dennis Roy from his Technology Education position effective June 14, 2023.***

***Approval of the following appointment to tenure:***

*Name of Appointee: Kristi Hamley*

*Tenure Area: Elementary K-6*

*Date of Commencement of Service on Tenure: September 1, 2023*

*Certification Status: Initial Childhood Education 1-6 exp. January 2025*

***Approval of the following permanent appointment:***

*Name of Appointee: Kristy Robertson*

*Position: Secretary to the Superintendent*

*Probationary Period: July 1, 2022 - June 30, 2023*

*Permanent Appointment Date: July 1, 2023*

***Approval of the following addition to the volunteer list:***

*Johnathon Pipher- Soccer*

*Approval of the following addition(s) to the substitute list(s) for the 23-24 school year:  
Katharina Card- Instructional Staff and LTS for 4<sup>th</sup> Grade Elementary School  
Michael Zimmer- Instructional Staff and LTS for Special Education in Elementary  
School*

## **9. VOICE OF THE PUBLIC**

Mrs. Des Ford asked if the Middle School gym floor was still being replaced this summer. Mr. Joshua Roe replied that he would know that after the bid opening tomorrow.

## **10. EXECUTIVE SESSION**

A MOTION was made by Gregory Schweiger, seconded by Pamela Zwierlein, and carried by a vote of 5-0 to enter executive session at 6:26pm to discuss CSE/CPSE/504 matters, and the employment history of a particular person or persons leading to the appointment of a particular person or persons.

A MOTION was made by Gregory Schweiger, seconded by Lee Wood, and carried by a vote of 5-0 to approve CSE/CPSE/504 Recommendations.

A MOTION was made by Gregory Schweiger, seconded by Chris Klossner, and carried by a vote of 5-0 to return to public session at 6:45pm.

## **11. ADJOURN**

A MOTION was made by Pamela Zwierlein, seconded by Lee Wood, and carried by a vote of 5-0 to adjourn the meeting at 6:45pm.

Kristy Robertson  
Clerk