

BOARD OF EDUCATION MEETING  
**REORGANIZATIONAL MEETING**  
Wednesday, July 10, 2019

Present: Mrs. Catherine Root  
Mr. Gregory Schweiger  
Mr. Scot Taylor  
Mr. Joshua Whitmore  
Mrs. Pamela Zwierlein

Adm./Others: Dr. David Hamilton, Superintendent  
Mrs. Michelle Bombard, ES Principal  
Mr. Willard Cook, MS Principal  
Mrs. Kathleen Keene, Dir. of Instruction  
Mr. Joshua Roe, HS Principal  
Mrs. Diane Tavelli, Dir. of Student Services  
Mrs. Jill Reese

Others: Mr. Johnny Williams, Morning Times

Absent: Mr. Aaron Lounsbury

**I. CALL TO ORDER**

Mrs. Root called the meeting to order at 6:00 p.m. in the Board Room.

**III. ADMINISTER OATH TO NEW BOARD MEMBERS**

The Oath of Office was administered to Gregory Schweiger, newly elected member of the Board of Education.

**IV. ELECTION OF OFFICIAL POSITIONS**

Mrs. Root asked for nominations for the position of President of the Board of Education. A MOTION was made by Gregory Schweiger, seconded by Pamela Zwierlein and carried by a vote of 5-0 to nominate Cathi Root.

The Board was polled as follows:

Mrs. Root – Aye  
Mr. Schweiger – Aye  
Mr. Taylor – Aye  
Mr. Whitmore – Aye  
Mrs. Zwierlein – Aye

By a vote of 5-0, Catherine Root was unanimously elected to the position of President of the Board of Education.

The Oath of Office was administered to Mrs. Root, the new President of the Board of Education.

Mrs. Root asked for nominations for the position of Vice-President of the Board of Education. A MOTION was made by Scot Taylor, seconded by Joshua Whitmore and carried by a vote of 5-0 to nominate Pamela Zwierlein.

The Board was polled as follows:

Mrs. Root – Aye  
Mr. Schweiger – Aye  
Mr. Taylor – Aye  
Mr. Whitmore – Aye  
Mrs. Zwierlein – Aye

By a vote of 5-0, Pamela Zwierlein was unanimously elected to the position of Vice-President of The Board of Education.

The Oath of Office was administered to Mrs. Zwierlein, the new Vice-President of the Board of Education.

**V. ELECTION OF REPRESENTATIVES**

A MOTION was made by Gregory Schweiger, seconded by Scot Taylor and carried by a vote of 5-0 to appoint Pamela Zwierlein as Legislative Representative for the 2019-2020 school year, effective July 1, 2019 and until such time as the Board may revoke the appointment.

A MOTION was made by Pamela Zwierlein, seconded by Gregory Schweiger and carried by a vote of 5-0 to appoint Scot Taylor as Health Trust Consortium Trustee for the 2019-2020 school year, effective July 1, 2019 and to appoint the Board of Education as a whole as Alternate Health Trust Consortium Representative until such time as the Board may revoke the appointment.

A MOTION was made by Gregory Schweiger, seconded by Scot Taylor and carried by a vote of 5-0 to appoint Aaron Lounsbury as Workers' Compensation Trustee for the 2019-2020 school year, effective July 1, 2019 and to appoint the Board of Education as a whole as Alternate Workers' Compensation Representative until such time as the Board may revoke the appointment.

## **VI. APPOINTMENTS**

A MOTION was made by Pamela Zwierlein, seconded by Gregory Schweiger and carried by a vote of 5-0 to approve the following appointments for the 2019-20 school year, effective July 1, 2019 as follows:

Jill Reese, as District Clerk /Records Management Officer, with standard work day being 8 hours, and until such time as the Board may revoke the appointment.

Kendra Seaver, as Deputy Clerk, and until such time as the Board may revoke the appointment.

Kendra Seaver, as District Treasurer, with the standard work day being 8 hours, and until such time as the Board may revoke the appointment.

Bethann Rieg, as Deputy Treasurer, and until such time as the Board may revoke the appointment.

Kendra Seaver, as District Tax Collector, and until such time as the Board may revoke the appointment.

Willard Cook, as Claims Auditor, and until such time as the Board may revoke the appointment.

The law firm of Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP as Legal Counsel for the Tioga Central School District and until such time as the Board may revoke the appointment.

Renee Wainwright, as Central Treasurer-Extra Classroom Activity Account and until such time as the Board may revoke the appointment.

Joshua Roe, as Chief Faculty Counselor and until such time as the Board may revoke the appointment.

Insero & Co., CPA's, as the district auditing firm and until such time as the Board may revoke the appointment.

Kathleen Keene, as Purchasing Agent and until such time as the Board may revoke the appointment.

David Hamilton, as Deputy Purchasing Agent and until such time as the Board may revoke the appointment.

Kimberly Burgert, as Health Coordinator and until such time as the Board may revoke the appointment.

Maryanne Dimeo, Lana Flame, Vanessa Gronbach, Martin Kehoe, III, Michael Lazan, Nancy Lederman, James McKeever, Kenneth Ritzenberg, Jerome Shad, Esq., Craig Tessler, Aaron Turetsky, James Walsh, Mindy G. Wolman, Lynn Almeleh, and Robert Briglio as Impartial Hearing Officers as mandated by the Impartial Hearing Reporting System (IHRS) as required in Section 200.5 of the Regulations of the Commissioner of Education and until such time as the Board may revoke the appointment.

Kathleen Keene, as Grievance Hearing Officer on Title IX, and until such time as the Board may revoke the appointment.

Diane Tavelli, as Section 504 Coordinator of Rehabilitation Act, and until such time as the Board may revoke the appointment.

Diane Tavelli, as Director of Compensatory Programs, and until such time as the Board may revoke the appointment.

The following CSE/CPSE Chairpersons and Committee until such time as the Board may revoke the appointment:

Diane Tavelli, as CSE Chairperson; Diane Tavelli, as CPSE Chairperson; Committee: Regular Education Teacher, Special Education Teacher, School Psychologist, and Certified or Licensed Professional from the appropriate municipality.

Dr. Donald Phykitt, as School Physician and until such time as the Board may revoke the appointment.

Nicholas Aiello, as District Technology Coordinator and until such time as the Board may revoke the appointment.

Each building principal as Attendance Officers and until such time as the Board may revoke the appointment.

Jim Houseknecht, Athletic Events Supervisor and until such time as the Board may revoke the appointment.

Jim Houseknecht, Pool Director and until such time as the Board may revoke the appointment.

Kathleen Keene, District Dignity Act Coordinator and until such time as the Board may revoke the appointment.

David Hamilton, Michelle Bombard, Willard Cook, Kathleen Keene and Joshua Roe, and Diane Tavelli APPR Lead Evaluators in accordance with the requirements of Education Law §3012-d and Part 30-2.9 of the Regents Rules, and until such time as the Board may revoke the appointment.

David Keene, Asbestos LEA Designee and until such time as the Board may revoke the appointment.

Diane Tavelli, Medicaid Compliance Officer and until such time as the Board may revoke the appointment.

Kathleen Keene, District Wide Safety Coordinator and until such time as the Board may revoke the appointment.

The Board as a whole, as Audit Committee for the school year.

The Board as a whole, as Visitation Committee for the school year.

## **VII. DESIGNATIONS**

A MOTION was made by Scot Taylor, seconded by Joshua Whitmore and carried by a vote of 5-0 to approve the following designations effective July 1, 2019 for the 2019-2020 school year as presented:

The Morning Times, Sayre, PA and the Press and Sun Bulletin of Binghamton, NY as authorized school newspapers in accordance with Section 2004 of the Education Law.

Authorize Kendra Seaver, District Treasurer and Bethann Rieg, Deputy Treasurer to sign checks for the school year.

Regular Meetings of the Board of Education to be held at 6:00 p.m. in the Board Conference Room scheduled as follows: August 14, September 4 and 18, October 2 and 16, November 6 and 20, December 4 and 18, January 8 and 22, February 5 and 19, March 4 and 18, April 1 and 20, May 6 and 19, June 3 and 17.

Chemung Canal, Community Bank, N.A., and Tioga State Bank as banks and trust companies for the deposit of monies for the school year.

## **VIII. AUTHORIZATION FOR CHIEF SCHOOL OFFICER**

A MOTION was made by Pamela Zwierlein, seconded by Gregory Schweiger and carried by a vote of 5-0 to approve the Chief School Officer to authorize the following for the 2019-2020 school year:

Certify payrolls, approve attendance at conferences, conventions, workshops, etc., approve budget transfers, supervise petty cash funds as comptroller, and along with the District Treasurer, be responsible for temporary investment of

School District funds, also obtain surety bonds for the District Treasurer and School Tax Collector, and apply for grants in aid (state and federal).

**IX. ADJOURNMENT**

A MOTION was made by Gregory Schweiger, seconded by Joshua Whitmore and carried by a vote of 5-0 to adjourn the meeting at 6:11 p.m.

Jill Reese  
District Clerk