

BOARD OF EDUCATION MEETING  
**REORGANIZATIONAL MEETING**  
Wednesday, July 11, 2018

Present: Mr. Ryan Bombard  
Mrs. Tamara Booser  
Mr. Aaron Lounsbury  
Mr. Shane Mills  
Mrs. Catherine Root  
Mrs. Pamela Zwierlein  
Mrs. Maureen Zorn

Adm./Others: Dr. David Hamilton, Superintendent  
Mr. Willard Cook, MS Principal  
Mrs. LuEllen Hoyt, TES Principal  
Mrs. Kathleen Keene, TES Principal  
Mr. Joshua Roe, HS Principal  
Mrs. Diane Tavelli  
Mrs. Jill Reese

Others: Mr. Matt Freeze, Morning Times  
Mr. Aaron Leach, Mr. Zach Morgan – Hulbert Engineering  
Mr. Jerry Mickelson, Mr. Jeremy Gould – Insero & Co.

**I. CALL TO ORDER**

Mr. Bombard called the meeting to order at 6:02 p.m. in the High School Library.  
Roll call was taken of those present.

**III. ADMINISTER OATH TO NEW BOARD MEMBERS**

The Oath of Office was administered to Tamara Booser, newly elected member of the Board of Education.

The Oath of Office was administered to Ryan Bombard, re-elected member of the Board of Education.

**IV. ELECTION OF OFFICIAL POSITIONS**

Mr. Bombard asked for nominations for the position of President of the Board of Education. A MOTION was made by Maureen Zorn, seconded by Pamela Zwierlein and carried by a vote of 7-0 to nominate Ryan Bombard.

The Board was polled as follows:

- Mr. Bombard – Aye
- Mrs. Booser – Aye
- Mr. Lounsbury – Aye
- Mr. Mills – Aye
- Mrs. Root – Aye
- Mrs. Zwierlein – Aye
- Mrs. Zorn – Aye

By a vote of 7-0, Ryan Bombard was unanimously elected to the position of President of the Board of Education.

The Oath of Office was administered to Ryan Bombard, the new President of the Board of Education.

Mr. Bombard asked for nominations for the position of Vice-President of the Board of Education. A MOTION was made by Aaron Lounsbury, seconded by Cathi Root and carried by a vote of 7-0 to nominate Shane Mills.

The Board was polled as follows:

- Mrs. Booser - Aye
- Mr. Bombard - Aye
- Mr. Lounsbury – Aye
- Mr. Mills – Aye
- Mrs. Root - Aye
- Mrs. Zwierlein - Aye
- Mrs. Zorn - Aye

By a vote of 7-0, Shane Mills was unanimously elected to the position of Vice-President of The Board of Education.

The Oath of Office was administered to Shane Mills, the new Vice-President of the Board of Education.

## **V. ELECTION OF REPRESENTATIVES**

A MOTION was made by Aaron Lounsbury, seconded by Cathi Root and carried by a vote of 7-0 to appoint Pamela Zwierlein as Legislative Representative for the 2018-2019 school year, effective July 1, 2018 and until such time as the Board may revoke the appointment.

A MOTION was made by Pamela Zwierlein, seconded by Aaron Lounsbury and carried by a vote of 7-0 to appoint Maureen Zorn as Health Trust Consortium Trustee for the 2018-2019 school year, effective July 1, 2018 and to appoint the Board of Education as a whole as Alternate Health Trust Consortium Representative until such time as the Board may revoke the appointment.

A MOTION was made by Ryan Bombard, seconded by Shane Mills and carried by a vote of 7-0 to appoint Aaron Lounsbury as Workers' Compensation Trustee for the 2018-2019 school year, effective July 1, 2018 and to appoint the Board of Education as a whole as Alternate Workers' Compensation Representative until such time as the Board may revoke the appointment.

## **VI. APPOINTMENTS**

A MOTION was made by Pamela Zwierlein, seconded by Jason Bellis and carried by a vote of 6-0 to approve the following appointments effective July 1, 2018 as presented:

Jill Reese, as District Clerk /Records Management Officer for the 2018-2019 school year, with standard work day being 8 hours, and until such time as the Board may revoke the appointment.

Kendra Seaver, as Deputy Clerk for the 2018-2019 school year, and until such time as the Board may revoke the appointment.

Kendra Seaver, as District Treasurer for the 2018-2019 school year, with the standard work day being 8 hours, and until such time as the Board may revoke the appointment.

Bethann Rieg, as Deputy Treasurer for the 2018-2019 school year, and until such time as the Board may revoke the appointment.

Kendra Seaver, as District Tax Collector for the 2018-2019 school year, and until such time as the Board may revoke the appointment.

Willard Cook, as Claims Auditor for the 2018-2019 school year, and until such time as the Board may revoke the appointment.

The law firm of Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP as Legal Counsel for the Tioga Central School District for the 2018-2019 school year and until such time as the Board may revoke the appointment.

Renee Wainwright, as Central Treasurer-Extra Classroom Activity Account, for the 2018-2019 school year, and until such time as the Board may revoke the appointment.

Joshua Roe, as Chief Faculty Counselor for the 2018-2019 school year and until such time as the Board may revoke the appointment.

Insero & Co., CPA's, as the district auditing firm for the 2018-2019 school year and until such time as the Board may revoke the appointment.

Kathleen Keene, as Purchasing Agent for the 2018-2019 school year and until such time as the Board may revoke the appointment.

David Hamilton, as Deputy Purchasing Agent for the 2018-2019 school year and until such time as the Board may revoke the appointment.

Kimberly Burgert, as Health Coordinator for the 2018-2019 school year and until such time as the Board may revoke the appointment.

Maryanne Dimeo, Lana Flame, Vanessa Gronbach, Martin Kehoe, III, Michael Lazan, Nancy Lederman, James McKeever, Kenneth Ritzenberg, Jerome Shad, Esq., Craig Tessler, Aaron Turetsky, James Walsh, Mindy G. Wolman, Lynn Almeleh, and Robert Briglio as Impartial Hearing Officers for the 2018-2019 school year as mandated by the Impartial Hearing Reporting System (IHRS) as required in Section 200.5 of the Regulations of the Commissioner of Education and until such time as the Board may revoke the appointment.

Kathleen Keene, as Grievance Hearing Officer on Title IX, for the 2018-2019 school year and until such time as the Board may revoke the appointment.

Diane Tavelli, as Section 504 Coordinator of Rehabilitation Act, for the 2018-2019 school year and until such time as the Board may revoke the appointment.

Diane Tavelli, as Director of Compensatory Programs, for the 2018-2019 school year and until such time as the Board may revoke the appointment.

The following CSE/CPSE Chairpersons and Committee for the 2018-2019 school year and until such time as the Board may revoke the appointment:

Diane Tavelli, LuEllen Hoyt, as CSE Chairpersons; Diane Tavelli, Kathleen Keene, as CPSE Chairpersons; Committee: Regular Education Teacher, Special Education Teacher, School Psychologist, and Certified or Licensed Professional from the appropriate municipality.

Dr. Donald Phykitt, as School Physician for the 2018-2019 school year and until such time as the Board may revoke the appointment.

Nicholas Aiello, as District Technology Coordinator for the 2018-2019 school year and until such time as the Board may revoke the appointment.

Each building principal as Attendance Officers for the 2018-2019 school year and until such time as the Board may revoke the appointment.

David Reese, Athletic Events Supervisor for the 2018-2019 school year and until such time as the Board may revoke the appointment.

LuEllen Hoyt, Administrator of Contracts for the 2018-2019 school year and until such time as the Board may revoke the appointment.

Jim Houseknecht, Pool Director for the 2018-2019 school year and until such time as the Board may revoke the appointment.

Kathleen Keene, District Dignity Act Coordinator for the 2018-2019 school year and until such time as the Board may revoke the appointment.

David Hamilton, Willard Cook, LuEllen Hoyt, Kathleen Keene and Joshua Roe, APPR Lead Evaluators for the 2018-2019 school year in accordance with the requirements of Education Law §3012-c and Part 30-2.9 of the Regents Rules, and until such time as the Board may revoke the appointment.

David Keene, Asbestos LEA Designee for the 2018-2019 school year and until such time as the Board may revoke the appointment.

Diane Tavelli, Medicaid Compliance Officer for the 2018-2019 school year and until such time as the Board may revoke the appointment.

Kathleen Keene, District Wide Safety Coordinator for the 2018-2019 school year and until such time as the Board may revoke the appointment.

The Board as a whole, as Audit Committee for the 2018-2019 school year.

The Board as a whole, as Visitation Committee for the 2018-2019 school year.

## **VII. DESIGNATIONS**

A MOTION was made by Shane Mills, seconded by Cathi Root and carried by a vote of 7-0 to approve the following designations effective July 1, 2018 as presented:

The Morning Times, Sayre, PA and the Press and Sun Bulletin of Binghamton, NY as authorized school newspapers for the 2018-2019 school year in accordance with Section 2004 of the Education Law.

Authorize Kendra Seaver, District Treasurer and Bethann Rieg, Deputy Treasurer to sign checks for the 2018-2019 school year.

The first and third Wednesday of each month as the Regular Meetings of the Board of Education for the 2018-2019 school year, to be held at 6:00 p.m. in the High School Library.

Chemung Canal, Community Bank, N.A., and Tioga State Bank as banks and trust companies for the deposit of monies for the 2018-2019 school year.

**VIII. AUTHORIZATION FOR CHIEF SCHOOL OFFICER**

A MOTION was made by Maureen Zorn, seconded by Pamela Zwierlein and carried by a vote of 7-0 to approve the Chief School Officer to authorize the following for the 2018-2019 school year:

Certify payrolls, approve attendance at conferences, conventions, workshops, etc., approve budget transfers, supervise petty cash funds as comptroller, and along with the District Treasurer, be responsible for temporary investment of School District funds, also obtain surety bonds for the District Treasurer and School Tax Collector, and apply for grants in aid (state and federal).

**IX. ADJOURNMENT**

A MOTION was made by Cathi Root, seconded by Shane Mills and carried by a vote of 7-0 to adjourn the meeting at 6:13 p.m.

Jill Reese  
District Clerk