

BOARD OF EDUCATION MEETING
Regular Meeting
HS Library
July 11, 2018

Present: Mr. Ryan Bombard, President
Mrs. Tamara Booser, Member
Mr. Aaron Lounsbury, Member
Mr. Shane Mills, Vice-President
Mrs. Cathi Root, Member
Mrs. Pamela Zwierlein, Member
Mrs. Maureen Zorn, Member

Adm./Others: Dr. David Hamilton, Superintendent
Mr. Willard Cook, MS Principal
Mrs. LuEllen Hoyt, TES 1-4 Principal
Mrs. Kathleen Keene, TES UPK-K Principal
Mr. Joshua Roe, HS Principal
Mrs. Diane Tavelli, Director of Pupil Services
Mrs. Jill Reese, Clerk

Others: Mr. Matt Freeze, Morning Times
Mr. Aaron Leach, Mr. Zach Morgan – Hulbert Engineering
Mr. Jerry Mickelson, Mr. Jeremy Gould – Insero & Co.

Absent:

1. CALL TO ORDER

Mr. Bombard call the regular meeting to order at 6:14 p.m. in the High School Library.

2. PLEDGE TO THE FLAG

3. CORRESPONDENCE

4. CONSIDERATION OF MINUTES

A MOTION was made by Shane Mills, seconded by Cathi Root, and carried by a vote of 7-0 to approve Board Minutes dated June 20, 2018.

5. REPORTS

Audit Committee Presentation

Jerry Mickelson and Jeremy Gould from the audit firm Insero & Co. were present and had handouts for the Board. They gave a brief presentation regarding the upcoming yearly audit scheduled to begin on Monday, July 16, 2018.

Mr. Mickelson and Mr. Gould both left the meeting at 6:34 p.m.

Legislative

Nothing to report.

Health Trust Consortium

Nothing to report.

Workers' Compensation Alliance

Nothing to report.

Other Board Comments

Nothing to report.

Administrators' Reports

Mr. Cook reported that things have slowed down and there is not much going on in the Middle School at this time.

Mr. Roe stated that Jared Lamb will be heading to Saudi Arabia for the next Special Olympics' competition. In the high school they are painting, rooms have been moved, schedules are done, and the credit recovery program is moving along. Mr. Roe reported that overall scores were up 10% from last year.

Mrs. Keene mentioned that she had moved into her temporary location until the UPK building is finished and the curriculum program began today.

Mrs. Hoyt said that in the Elementary they have been busy with office moving and painting.

Mrs. Tavelli also stated that it had been very busy as she is settling in.

Superintendent's Report

Capital Project

The heat hasn't slowed down construction! Next week we should see paving of the back-parking lot, removal of the elementary school boilers, and the start of the footpath at the stadium. The Pre-K building continues to zip along with work on the roof starting mid-week or later in addition to all of the HVAC and other trade work inside.

The entrance near the Nurse's office is closed for a week or two while they complete abatement of the district offices. While this abatement continues, PLEASE USE THE DOOR TO THE RIGHT OF THE HIGH SCHOOL MAIN ENTRANCE.

On the board agenda we will review five anticipated change orders. We do not have pricing for all of these items yet, but wanted to bring them forward for review. Three of these are due to "found" conditions which were unanticipated and must be corrected for the project to continue.

Fortunately we have a contingency built into the budget to handle these kinds of items when they come up. We also are looking to make two changes to enhance the security of our buildings. One anticipated change order would allow us to re-key ALL of the interior doors which would simplify operations on a daily basis and also make it easier to secure all of our interior spaces in the event of intrusion. The other anticipated change order would allow us to add more doors that can be accessed using the digital card reading system, thus reducing the chance that doors will be propped open, and increase the number of security cameras monitoring the interior and exterior of our buildings. The favorable bids we received will make these possible at no additional cost to the district.

New Website

We have launched a new and improved website! Our goal was to give the site a fresh look, easier navigation to the information, and greater social media preens so we can share more about our amazing students. This comes in a more streamlined design that is also easier to read on a variety of devices – including phones.

Summer Academic Programs

This summer we are once again hosting a summer rec program. We have had some challenges caused by construction and the weather, but we have a crew of outstanding counselors and student helpers to keep everyone engaged! I'm also happy to report our first group of high school students for the credit recovery program are on campus and hard at work. Fortunately, we had a smaller group of students who needed this program because of strong results in the final weeks of the school year. Credit recovery is a targeted program that focuses on just those portions of a course the student did not pass in the prior year. If the student successfully completes that work during the summer, they "recover" the full credit for the course they took during the 2017-18 school year and don't have to repeat the course in the 2018-19 school year. It is a great way to keep students headed towards on-time graduation!

A Fresh Coat of Paint

This summer we hired extra help (mostly students) to begin a major painting project in our hallways and large spaces. We consulted with the interior design department at Hunt Engineers & Architects to select colors that reflect our school spirit. Most of the hallways are getting a coat of steel grey while door frames get a strong Tioga dark blue. We also have a wonderful Tioga gold and some accent blue shades we can use for pops of color around the buildings. It's a wonderful fresh look that shows off our Tiger Pride!

6. OLD/NEW BUSINESS

A MOTION was made by Cathi Root, seconded by Maureen Zorn, and carried by a vote of 7-0 to rescind prior policies 2110 through 2350 for any possible amendments and adopt the newly proposed policies 2110 through 2340.

A MOTION was made by Cathi Root, seconded by Shane Mills, and carried by a vote of 7-0 to review policies 1110, 1120, and 1220 through 1338 for any possible amendments and to place them on the August 1 meeting agenda for adoption.

7. FINANCIAL

A MOTION was made by Aaron Lounsbury, seconded by Shane Mills, and carried by a vote of 7-0 to approve *Consent Agenda* items 7A through E as follows:

Accept and approve June 2018 Claims Auditor Report as presented.

Accept and approve June 2018 Overtime Report as presented.

Accept and approve the May 2018 Financial Report as presented.

Accept and approve the AS-7 Final Contract for Cooperative Ed Services with BT BOCES for the 2017-18 school year in the amount of \$1,710,279.67.

Accept and approve, and authorize the Board President to sign the Certification of Acceptance form regarding the free and reduced meal application policy.

Mr. Leach and Mr. Morgan of Hulbert Engineering were in attendance to discuss the specifics of the following change orders and answer any questions the Board had.

A MOTION was made by Cathi Root, seconded by Maureen Zorn, and carried by a vote of 7-0 to approve the anticipated change order for removal of waste oil tank from back parking lot not to exceed \$15,000.

A MOTION was made by Pamela Zwierlein, seconded by Aaron Lounsbury, and carried by a vote of 7-0 to approve the anticipated change order for the elementary parking lot and bus loop not to exceed \$75,000.

A MOTION was made by Tamara Booser, seconded by Pamela Zwierlein, and carried by a vote of 7-0 to approve the anticipated change order for the Middle School drop-off loop not to exceed \$10,000.

A MOTION was made by Shane Mills, seconded by Pamela Zwierlein, and carried by a vote of 7-0 to approve the anticipated change order to purchase additional hardware for interior doors not to exceed \$20,000.

A MOTION was made by Shane Mills, seconded by Aaron Lounsbury, and carried by a vote of 7-0 to approve the anticipated change order to purchase additional cameras and digital door hardware not to exceed \$30,000.

Mr. Leach and Mr. Morgan both left the meeting at 7:32 p.m.

8. PERSONNEL

A MOTION was made by Cathi Root, seconded by Shane Mills, and carried by a vote of 7-0 to approve *Consent Agenda* items 9A through F as follows:

Approve the letter of resignation received from Daniel Ryan, Art Teacher, effective 8/30/18.

Approve the leave of absence request from Mary Grace Camin from her position of Special Education Teacher pending her appointment to K-6 Teacher. Her leave of absence is from September 1, 2018 through August 31, 2021.

Approve the following probationary appointments:

Name of Appointee: Mary Grace Camin
Position: K-6 Teacher
Tenure Area: Elementary K-6
Probationary Period: 9/1/18 – 8/31/21
Certification Status: Professional –Childhood Ed. (Grades 1-6)

Name of Appointee: Lauren Luvison
Civil Service Position: Monitor
Start date: 9/1/2018
Probationary Period: 9/1/2018 – 1/18/2019

Name of Appointee: Kurtis Parnussie
Civil Service Position: Custodial Worker
Start date: 7/16/2018
Probationary Period: 7/16/18 – 11/30/18

Approve the additional co-curricular appointment for 2018-19:
Kristi Van Dusen Ag Club Advisor; 0-Exp; Level1; 5%; \$2,165

Approval of Support Staff, Instructional Staff, and Volunteer Lists for 2018-19 as presented.

Approve the following additions to the Support Staff Substitute, Instructional Substitute and Volunteer Lists:

- Sabrina Eggleston – Instructional Staff (LTS for Sarah Conden)
- Mary Kay Palumbo – Instructional Staff
- Amanda Watson– Instructional Staff
- Amanda Watson – Support Staff - Monitor
- Chelsea Newman – Volunteer
- Kristi Van Dusen - Volunteer

10. ADJOURN

A MOTION was made by Cathi Root, seconded by Maureen Zorn, and carried by a vote of 7-0 to adjourn the meeting at 7:40 p.m.

Jill Reese
District Clerk