

BOARD OF EDUCATION MEETING  
Regular Meeting  
HS Library  
August 1, 2018

Present: Mr. Ryan Bombard, President  
Mrs. Tamara Booser, Member  
Mr. Aaron Lounsbury, Member  
Mr. Shane Mills, Vice-President  
Mrs. Cathi Root, Member  
Mrs. Pamela Zwierlein, Member  
Mrs. Maureen Zorn, Member

Adm./Others: Dr. David Hamilton, Superintendent  
Mrs. Jill Reese, Clerk

Others: Mr. Johnny Williams, Morning Times

**1. CALL TO ORDER**

Mr. Bombard call the regular meeting to order at 6:04 p.m. in the High School Library.

**2. PLEDGE TO THE FLAG**

**3. CONSIDERATION OF MINUTES**

A MOTION was made by Cathi Root, seconded by Shane Mills, and carried by a vote of 7-0 to approve Board Minutes dated July 11, 2018 for the Re-organizational Meeting.

A MOTION was made by Aaron Lounsbury, seconded by Shane Mills, and carried by a vote of 7-0 to approve Board Minutes dated July 11, 2018 for the Regular Meeting.

**4. REPORTS**

Legislative

Nothing to report.

Health Trust Consortium

Nothing to report.

Workers' Compensation Alliance

Nothing to report.

Other Board Comments

Maureen Zorn stated that the Harvest Celebration is in the planning stages.

## Administrators' Reports

Nothing to report

## Superintendent's Report

### Capital Project

**All parking for employees, families, and visitors is moved to the Back Parking Lot effective Monday, July 30. You must access the back parking lot using the road off 17C near the bus garage.** The front parking lot is for contractor use ONLY. Please be aware that the back parking lot will have stripes painted in sections so some parts may be closed with traffic cones for a day or two to accommodate this painting.

**You must use the entrance in the back near the loading dock to access the offices and classrooms of all 3 schools.** The Elementary School Main Entrance is also closed which means all 3 main school entrances are off limits until further notice.

In the next week we will begin to see the first layers of black top on the front elementary/athletic parking lot as well as the bus loop. We will also see quite a bit of concrete going in as sidewalks, curbs, and ramps are poured. The stage is being painted so it is ready for new curtains and theatrical rigging as soon as they arrive on campus. We will also see the completion of siding and roofing at the PreK building. The other interior work is on-schedule and looking great!

**IMPORTANT - The combination of construction on our campus and the increased traffic on Fifth Ave due to the Halsey Valley Road project has greatly increased the congestion and vehicles - PLEASE BE CAREFUL! and observe all signs when visiting the school district.** Thank you

### Curriculum Work

We have completed our first four days of curriculum work with our new K-12 Program Committees for Social Studies and English. At this point the committees have studied the New York State standards and assessments in these subjects with the help of our BOCES subject experts. These are standing committees that are part of our long-term commitment to developing our own in-house experts in standards, curriculum, and assessment so we can continuously monitor and improve learning.

### Hiring

We are in the process of seeking an elementary Art teacher, a special education teacher for Middle School, and the new School Psychologist position recently created to help provide more student mental health services. We are on-track to have most of these positions filled in time for the start of school. Jill and I have recently piloted an online system through BOCES to recruit, sort, and contact candidates and it has tripled the number of applicants for our certified teaching positions!

### **Summer Academics**

Friday was our last day of summer rec and, despite the construction, the students had a wonderful experience! A big thanks to our staff including the maintenance and cafeteria folks who went the extra mile for our kids. We have a few students coming in to prepare for summer Regents exam re-takes, but other than that it is just full speed getting ready for the start of school

### **Alumni Banquet**

Once again we will be hosting the alumni banquet on August 4<sup>th</sup>. The event will take place in the Middle School gymnasium due to ongoing construction at the High School BUT they will have full access to parking in the back, a safe ADA access to the gym, and the steps will be cleared of orange construction fencing to allow for the traditional picture! It should be a wonderful event!

## **5. OLD/NEW BUSINESS**

A MOTION was made by Pamela Zwierlein, seconded by Shane Mills, and carried by a vote of 7-0 to rescind prior policies 1110, 1120, and 1220 through 1338 in full and adopt the newly proposed policies 1110, 1120, and 1220 through 1338.

A MOTION was made by Cathi Root, seconded by Pamela Zwierlein, and carried by a vote of 7-0 to review policies 1510 through 1650 for any possible amendments and to place them on the August 15 meeting agenda for adoption.

## **6. FINANCIAL**

A MOTION was made by Maureen Zorn, seconded by Cathi Root, and carried by a vote of 7-0 to approve *Consent Agenda* items 6A through D as follows:

*Accept and approve July 2018 Overtime Report as presented.*

*Accept and approve June 2018 Financial Report as presented.*

*Accept and approve the June 2018 Extraclassroom Report as presented.*

*Accept, approve, and authorized the Board Members to sign the School Tax Warrant.*

A MOTION was made by Cathi Root, seconded by Maureen Zorn, and carried by a vote of 7-0 to approve *Consent Agenda* item 6E as follows:

*RESOLVED, that the Board of Education of the Tioga Central School District, State of New York, in the County of Tioga, New York, hereby authorizes the Treasurer of the Tioga Central School District to make payment as follows:*

*To Matthews Buses, Inc., 2900 Route 9, Ballston Spa, NY 12020, for Bus #174 billed on Invoice #TBD in the amount of \$129,395.48 as authorized by Purchase Order No. 1819160 dated July 27, 2018 as per specifications outlined in such Purchase Order for the*

*total amount of \$129,395.48 from the proceeds of a Statutory Bond issued on August 13, 2018 from TSB Services, Inc.*

*To Matthews Buses, Inc., 2900 Route 9, Ballston Spa, NY 12020, for Bus #173 billed on Invoice #TBD in the amount of \$129,395.48 as authorized by Purchase Order No. 1819160 dated July 27, 2018 as per specifications outlined in such Purchase Order for the total amount of \$129,395.48 from the proceeds of a Statutory Bond issued on August 13, 2018 from TSB Services, Inc.*

*To Matthews Buses, Inc., 2900 Route 9, Ballston Spa, NY 12020, for Bus #172 billed on Invoice #TBD in the amount of \$129,395.48 as authorized by Purchase Order No. 1819160 dated July 27, 2018 as per specifications outlined in such Purchase Order for the total amount of \$129,395.48 from the proceeds of a Statutory Bond issued on August 13, 2018 from TSB Services, Inc.*

A MOTION was made by Cathi Root, seconded by Aaron Lounsbury, and carried by a vote of 7-0 to approve Consent Agenda item 6F as follows:

*RESOLVED, that the Board of Education of the Tioga Central School District, State of New York, in the County of Tioga, New York, hereby authorizes and directs the President of the Board of Education to issue a Statutory Installment Bond to TSB Services, Inc., 1 Main Street, Spencer, N.Y. in the amount of \$129,395.48 for the purpose of payment for Bus #172 purchased from Matthews Buses, Inc. at a price of \$129,395.48. Interest rate to be 3.30%, date of issue is August 13, 2018 for a period of five years with an annualized payment of principal and semi-annual of interest.*

*RESOLVED, that the Board of Education of the Tioga Central School District, State of New York, in the County of Tioga, New York, hereby authorizes and directs the President of the Board of Education to issue a Statutory Installment Bond to TSB Services, Inc., 1 Main Street, Spencer, N.Y. in the amount of \$129,395.48 for the purpose of payment for Bus #172 purchased from Matthews Buses, Inc. at a price of \$129,395.48. Interest rate to be 3.30%, date of issue is August 13, 2018 for a period of five years with an annualized payment of principal and semi-annual of interest.*

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*BE IT FURTHER RESOLVED, it is hereby determined that the probable period of use for School Buses is five (5) years, as prescribed by Local Finance Law 32:00-4.*

## 7. PERSONNEL

A MOTION was made by Maureen Zorn, seconded by Shane Mills, Aaron Lounsbury abstained, and carried by a vote of 6-0 to approve *Consent Agenda* items 7A through E as follows:

*Approve the following probationary appointment:*

<i>Name of Appointee:</i>	<i>Kim Mayfield</i>
<i>Civil Service Position:</i>	<i>Food Service Helper, 4.5 hour/day</i>
<i>Start date:</i>	<i>9/1/2018</i>
<i>Probationary Period:</i>	<i>9/1/2018 – 1/18/2019</i>

*Rescind prior Field Hockey coaching appointments:*

*Jackie Taylor – Varsity Coach*  
*Brianna Hathaway – 2% Assistant*

*Approve the following fall coaching appointments for 2018-19:*

<i>Brianna Hathaway</i>	<i>V. Field Hockey; 1-Exp; Level1; 10%; \$4,330</i>
<i>Jackie Taylor</i>	<i>Asst. Field Hockey; 2-Exp; Level2; 2%; \$866</i>

*Approve the following additions to the Support Staff Substitute, Instructional Substitute and Volunteer Lists:*

- *Ann Lounsbury – Support Staff - Monitor*
- *Carol Short – Support Staff - Cafeteria*
- *Janine Bellis– Support Staff - Cafeteria*
- *Scot Taylor – Instructional Staff*
- *Kayla Waite – Instructional Staff*
- *Jennifer Parker – Support Staff - Monitor*
- *Jennifer Parker – Instructional Staff*

*Approval of the following 2018-19 Plans, Handbooks, and Manuals:*

- *School Counseling Plan*
- *Transportation Manual*
- *Parent Handbook*
- *Elementary Handbook*
- *Athletic Handbook*

## 8. CSE/CPSE/504 RECOMMENDATIONS

There are no recommendations at this time.

## 9. EXECUTIVE SESSION

A motion was made by Aaron Lounsbury, seconded by Cathi Root, and carried by a vote of 7-0 to recess for Executive Session at 6:31 p.m.

Mrs. Reese and Mr. Williams left at this time.

A motion was made by Cathi Root, seconded by Aaron Lounsbury, and carried by a vote of 7-0 to return to regular session at 8:07 p.m.

**10. ADJOURN**

A MOTION was made by Pamela Zwierlein, seconded by Shane Mills, and carried by a vote of 7-0 to adjourn the meeting at 8:08 p.m.

Jill Reese  
District Clerk