

BOARD OF EDUCATION MEETING
Regular Meeting
August 9, 2023

Present: Mrs. Cathi Root, President
Mrs. Pamela Zwierlein, Vice-President
Mr. Aaron Lounsbury, Member
Mr. Gregory Schweiger, Member
Mrs. Lee Wood, Member

Adm./Others: Mr. Joshua Roe, Superintendent
Mr. Willard Cook, MS Principal
Mrs. Michelle Bombard, ES Principal
Mr. James Wood, Interim HS Principal
Mrs. Kristy Robertson, Clerk

Absent: Mr. Scot Taylor, Member
Mr. Joshua Whitmore, Member
Mrs. Mary Grace Camin, Director of Instruction/CSE Chair

1. CALL TO ORDER

Mrs. Root called the regular meeting to order at 6:00 pm.

2. PLEDGE TO THE FLAG

3. VOICE OF THE PUBLIC

4. CONSIDERATION OF MINUTES

A MOTION was made by Gregory Schweiger, seconded by Aaron Lounsbury, and carried by a vote of 5-0 to approve the July 12, 2023, Reorganizational Board Meeting Minutes and the July 12, 2023, Regular Board Meeting Minutes.

5. REPORTS/PRESENTATIONS

There was nothing to report for Legislative, Health Trust Consortium, Workers' Compensation Alliance, other board reports, events, or updates.

Mr. Cook reported that a few new students are trickling in for the upcoming school year; the middle school is currently in the calm before the storm, classrooms are being cleaned and teachers will soon be coming in to get their rooms ready for the first day of school.

Mrs. Bombard reported that the first bulletin board has been started, signaling that the start of the school year is getting closer; teachers are starting to come in to get their rooms ready for

September; summer letters with information for the beginning of school were mailed out yesterday for K-4 students, along with packets for PreK that included a handbook; open house will be held on Tuesday, 9/5 from 4-5:30pm for PreK and 5:30-7pm for K-4; afterschool programs with our local churches will continue this school year; Maria Gordon and Jessica Clark will be starting an art therapy program with our second graders this year.

Mr. Wood reported that the master schedule is almost complete, study halls and AIS classes still need to be added; summer recreation has wrapped up, Mrs. Barto and Mrs. Hurd did a great job again this year; new teacher orientation was held 8/1 and 8/2, the new high school teachers learned a lot of useful information; Mr. Tate is on a field trip to the Adirondacks with several of our FFA members; the posted biology and monitor positions have well qualified candidates that have applied; Regents testing will be on 8/16 and 8/17, Amy Baron and Jessie Kolakowski will be assisting any students that have an IEP in place; fall sports practices start on Monday, 8/21; Jane Seymour will be hosting a freshman orientation on Wednesday, 8/30 in the high school cafeteria.

Mrs. Zwierlein asked when upperclassman would receive their schedules. Mr. Roe stated that those schedules would be mailed out the week of August 21st.

Mrs. Camin was unable to attend the meeting, but gave a written report that was read by Mr. Roe; new teacher orientation was held on August 1st and 2nd, and included topics on the Tioga culture, business office support with payroll, insurance, and future planning, special education overview including navigating IEP's, educational technology, observation and supervision, building, classroom and personal safety, teachers' association overview with Mr. Alex MacDonald, meeting their mentors, a bus tour of the district, and a forum with second year teachers; thank you to all of the presenters, Anna Hurd for providing drinks and food, and Mr. Roe for grilling; Cody from BOCES hosted a professional development training on math strategies and computer-based testing; there will be an LLI training for all new special education teachers on August 14th; an eDoctrina training will be held on 8/17 or 8/23 depending on when integration is complete.

Mr. Roe reported that the turf project is progressing well, it is currently about 4 days behind schedule, the track surface is being upgraded to include a spray coat that will extend the life of the surface, the budget has allowed for the possible upgrade to LED lighting; in the middle school all classroom HVAC units have been installed and hooked up, the roof top units are on-site, the work on the roof and drains is on schedule, work on the egress for the boys locker room has started; paving at the bus garage is scheduled for next week; the lettering and logo in the high school gym should be done at the end of the week, the finishing top coats will be applied next week; work on the high school gym entrance will continue through September, all demolition will be done before school starts, but completion of the upgrade is now scheduled for the end of September; all three schools have qualified for free breakfast and lunch through the CEP program; Bus Right software training has been completed by Mr. Roe, Mr. Williams, and Mr. Graham, the program is scheduled to be fully installed on 8/21, and the driver training is scheduled for 8/24.

6. OLD/NEW BUSINESS

A MOTION was made by Lee Wood, seconded by Pamela Zwierlein, and carried by a vote of 5-0 to approve the Old/New Business Agenda Item A:

Acceptance and approval of the GASB Statement No 75 Annual Report for 2022/23
Approval of the Parent Handbook for 2023/24
Approval of the Transportation Manual for 2023/24
Approval of the Athletic Handbook for 2023/24
Approval of the Bus Driver Manual for 2023/24

7. FINANCIAL

A MOTION was made by Aaron Lounsbury, seconded by Gregory Schweiger, and carried by a vote of 5-0 to approve the Financial Consent Agenda as follows:

Approval of the June 2023 Treasurer's Report
Approval of the April 1, 2023 – June 30, 2023, Claims Audit Report
Approval of the Tax Warrant
Approval of the Physical Therapy Professional Services Agreement for the 2023-24 school year

8. PERSONNEL

A MOTION was made by Gregory Schweiger, seconded by Pamela Zwierlein, and carried by a vote of 5-0 to approve the Personnel Consent Agenda as follows:

Acceptance and approval of the letter received from Douglas Nichols, retiring from his position as Bus Driver, effective 8/30/2023
Acceptance and approval of the unpaid leave under FMLA request received for Kimberly Corneby beginning approximately 9/18/2023 through approximately 9/29/2023
Approval to rescind the following 2023/24 co-curricular appointment:
Jacqueline Medovich- Student Council MS ½
Approval of the following co-curricular appointment for 2023/24:
Abbie Macumber- Student Council MS ½
Approval to rescind the following previous long-term substitute appointment:
Michael Zimmer- LTS Elementary Special Education
Acceptance and approval of the letter received from James Wood, resigning from his position as J.V. Football Coach for the 2023-24 school year, pending his appointment to the position of Interim High School Principal
Acceptance and approval of the leave of absence request received for James Wood from his position as K-6 teacher for the 2023/24 school year, pending his appointment to the position of Interim High School Principal
Approval of the following probationary appointment(s):

Name of Appointee: Rebecca Kithcart
Civil Service Position: Monitor
Probationary Service Begins: September 1, 2023
Expiration of Probationary Appointment: August 31, 2024

Name of appointee: James Wood
Tenure area: Administrator (Interim High School Principal)
Date of commencement of probationary service: July 17, 2023
Expiration of Appointment: July 16, 2024
Certification status: In process of obtaining

Name of Appointee: Justine Barnhart
Tenure Area: Academic Science
Date of Commencement of Probationary Service: September 1, 2023
Expiration of Appointment*: August 31, 2026**
**1-year prior service credit granted

**To the extent required by the applicable provisions of Education Law §§2509, 2573, 3212 and 3014, in order to be granted tenure, the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c and/or 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period, he or she shall not be eligible for tenure at that time. For purposes of this subdivision, classroom teacher and building principal mean a classroom teacher or building principal as such terms are defined in Sections 30-2.2 and 30-3.2 of this Part.*

Approval of the following addition(s) to the substitute list(s):

Jenna Steele- Instructional Staff (LTS 5th Grade)
Justine Barnhart- Instructional Staff
Melissa Winans- Instructional Staff
Gail Murphy- Support Staff (Cafeteria, Monitor)
Deidre Rapp- Support Staff (Nurse)
Doug Nichols- Support Staff (Bus Driver)

9. VOICE OF THE PUBLIC

10. EXECUTIVE SESSION

A MOTION was made by Lee Wood, seconded by Pamela Zwierlein, and carried by a vote of 5-0 to enter executive session at 6:32pm to discuss the employment history of a particular person or persons leading to the appointment of a particular person or persons.

A MOTION was made by Aaron Lounsbury, seconded by Pamela Zwierlein, and carried by a vote of 5-0 to return to public session at 7:09pm.

11. ADJOURN

A MOTION was made by Gregory Schweiger, seconded by Lee Wood, and carried by a vote of 5-0 to adjourn the meeting at 7:09pm.

Kristy Robertson
Clerk