

BOARD OF EDUCATION MEETING  
Regular Meeting  
Board Room  
September 16, 2020

Present: Mrs. Cathi Root, President  
Mr. Aaron Lounsbury, Member  
Mr. Gregory Schweiger, Member  
Mr. Scot Taylor, Member  
Mr. Joshua Whitmore, Member  
Mrs. Pamela Zwierlein, Vice-President

Adm./Others: Mrs. Michelle Bombard, Principal (zoom)  
Mr. Willard Cook, Principal (zoom)  
Dr. David Hamilton, Superintendent  
Mrs. Kathleen Keene, Dir. of Instruction (zoom)  
Mrs. Meredith Meister, Dir. Of Pupil Services (zoom)  
Mr. Joshua Roe, Principal  
Mrs. Jill Reese, Clerk  
Mrs. Kendra Seaver, Treasurer  
Mr. James Houseknecht, Athletic Events Supervisor

Absent: Dr. Abram Nichols, Member

**1. CALL TO ORDER**

Mrs. Root called the regular meeting to order at 6:00 pm in the Board Room.

**2. PLEDGE TO THE FLAG**

**3. CONSIDERATION OF MINUTES**

A MOTION was made by Gregory Schweiger, seconded by Scot Taylor, and carried by a vote of 6-0 to approve Board Minutes dated September 2, 2020 for the Regular Meeting as presented.

**4. REPORTS/PRESENTATIONS**

Leslie Spurgin and Jeremy Gould of Insero & Co. were present via Zoom. They presented the draft audit for the school year ending June 30, 2020 to the Board. Leslie indicated that the audit had gone very well even with COVID happening. They went over various handouts and discussed some of the items related to the audit, such as internal control, school lunch program, accounting practices and extraclassroom, to name a few. There was a brief question and answer period when the board was allowed to ask questions.

There was nothing to report for Legislative, Health Trust or Workers' Compensation. Also, no other Board reports, events, or updates.

Mr. Roe reported that the kids came back last Friday; great job by staff preparing for them to return; they had great student attendance, students have been quiet, given that everything is different now. They are working on creating a new normal for the kids and things are getting better day by day; Remote learners are doing well, little problem with google classroom set-up initially but that has been resolved.

Mr. Cook stated that opening day went very well, very few problems. Today teachers were able to work on remote learning. Grade level meetings were also held today.

Mrs. Bombard said she echoes most everything Mr. Cook and Mr. Roe stated, the first few days have been great; there is a lot of positive energy and it's great to see the kids and teachers knocking it out of the ball park; they did have to change their dismissal time to make sure the busses get back in time for pickup for middle and high school students, they will now be dismissing at 2:15 beginning tomorrow.

Mrs. Keene stated that she has nothing to report except that everything went very smooth.

Mrs. Meister said that her new staff is adjusting very well and doing a great job; the new 8:1:1 class is underway and so far very successful; she has had many move ins over the last few days; and testing is beginning already; all in all a really good start to the year.

Dr. Hamilton and Mr. Roe both stated that when new students enroll, it requires a lot of preparation with regards to bussing and classrooms.

Dr. Hamilton reiterated what the principals had stated and gave a special shout out to the transportation department as well as the food service department for their hard work in making the instructional day go smoothly.

Mr. Houseknecht was present try to give some clarity on athletics. He stated we still don't know everything but we do know that the fall season was postponed until March, as of right now the winter season is still scheduled to begin in November, but that may change. Mr. Houseknecht is working on some possibilities for workouts for the next couple months for our students; all workout sessions will have to comply with DOH guidelines; Mr. Houseknecht is also working on some ideas to get the pool open to the public and students.

Dr. Hamilton discussed with the board the Financial Implications of State Aid Cuts, he supplied a hand out as well as a brief powerpoint presentation which he and Mrs. Seaver reviewed with the board. Right now, there is not a lot of "fluff" in the budget and there may be cuts for years to come; for the current year, there may need to be a hard freeze on spending.

## **5. OLD/NEW BUSINESS**

A MOTION was made by Gregory Schweiger, seconded by Aaron Lounsbury, and carried by a vote of 6-0, to approve the following resolution:

*RESOLVED, By the Board of Education of the Tioga Central School District that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.*  
*FURTHER RESOLVED, that in accordance with Article 57-A*

- a) *Only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;*
- b) *Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.*

## **6. FINANCIAL**

A MOTION was made by Gregory Schweiger, seconded by Scot Taylor, and carried by a vote of 6-0 to approve the *Financial Consent Agenda* items as follows:

*Approval of the August 2020 Claims Auditor Report  
Approval of the August 2020 Extraclassroom Report  
Accept the donation received from "Visions Loves Educators/Classroom Funding Program" in the amount of \$404.05 for Abbey Clark's grant request.*

## **7. PERSONNEL**

A MOTION was made by Aaron Lounsbury, seconded by Gregory Schweiger, and carried by a vote of 6-0 to approve the additions to the substitute lists as follows:

- *Lucas Klossner – Instructional Staff*
- *Joshua Bland – Instructional Staff*
- *Derrick Barto – Instructional Staff*
- *Spencer Short – Instructional Staff*

## **8. VOICE OF THE PUBLIC**

There were NO questions/comments from the public.

## **9. EXECUTIVE SESSION**

A motion was made by Pamela Zwierlein, seconded by Joshua Whitmore, and carried by a vote of 6-0 to enter into executive session at 7:59 pm, to discuss the proposed acquisition of real property.

A MOTION was made by Scot Taylor, seconded by Gregory Schweiger, and carried by a vote of 6-0, to return to public session at 8:11 pm.

## **10. ADJOURN**

A MOTION was made by Pamela Zwierlein, seconded by Aaron Lounsbury, and carried by a vote of 6-0 to adjourn the meeting at 8:12 pm.

Jill Reese  
Clerk