

BOARD OF EDUCATION MEETING  
Regular Meeting  
Board Room  
October 17, 2018

Present: Mr. Ryan Bombard, President  
Mrs. Tamara Booser, Member (arrived at 6:04 p.m.)  
Mr. Shane Mills, Vice-President  
Mrs. Cathi Root, Member  
Mrs. Pamela Zwierlein, Member

Adm./Others: Dr. David Hamilton, Superintendent  
Mr. Willard Cook, Middle School Principal  
Mrs. LuEllen Hoyt, Elementary School Principal  
Mrs. Kathleen Keene, UPK Principal  
Mr. Joshua Roe, High School Principal  
Mrs. Diane Tavelli, Director of Pupil Services  
Mrs. Kendra Seaver, Treasurer

Others: Mr. Johnny Williams, Morning Times  
Mr. Gabe Sindoni

Absent: Mr. Aaron Lounsbury, Member  
Mrs. Maureen Zorn, Member

**1. CALL TO ORDER**

Mr. Bombard called the regular meeting to order at 6:03 p.m. in the Board Room.

**2. PLEDGE TO THE FLAG**

**3. CONSIDERATION OF MINUTES**

A MOTION was made by Shane Mills, seconded by Pamela Zwierlein, and carried by a vote of 4-0 to approve Board Minutes dated September 19, 2018 for the Regular Meeting at presented.

Tamara Booser arrived at 6:04

**4. REPORTS**

Legislative

Mrs. Zwierlein attended the meeting on September 20, 2018, shared the summary notes and reported on the highlights. Out of 15 schools in BT BOCES, only 2 are not NYSSBA members – Tioga and Whitney Point. The schedule of upcoming meetings is as follows:  
Legislative Meeting-January 9, 2019; Joint Dinner Meeting-January 23, 2019; Legislative Breakfast-February 1, 2019

## Health Trust Consortium

Nothing to report.

## Workers' Compensation Alliance

Nothing to report.

## Other Board Comments

Nothing to report.

## Administrators' Reports

Mr. Cook – 5 week reports are out. 5<sup>th</sup> grade attended fall harvest and enjoyed it. At the end of the month, 6<sup>th</sup> grade is going to Kopernik, 6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup> grade girls going to Lockheed Martin for Girls in Engineering. Fall sports mostly over and Monday starts first winter season practices

Mr. Roe – 5 weeks reports went out – not phenomenal results. List is longer than anticipated.

Mr. Roe and Mrs. Schneider met with each one with a plan to get kids off the list. Adjusted to additional AIS schedules even if not ELA. College and career night was last week. About 24-25 colleges, military, local careers represented. Attendance was down a little bit.

Mrs. Keene – UPK got to see fire truck, ambulance, and a fireman came to talk about Fire Safety last week. DJ VanDusen represented the fire department and did a great job educating the students.

Mrs. Tavelli – Nothing to report

Mrs. Hoyt – also did fire safety with Kindergarten, for spirit week with blue and gold they formed the letter T, Kindergarten went to Iron Kettle, Harvest Festival went well and was enjoyable, 5 week reports sent out. Upcoming PTO sale starting 11/2 for Tioga attire for 2 weeks. Also, food drive for Lounsberry pantry and CCNN toy drive coming up.

Mrs. Booser asked about “food by weight” and Mrs. Hoyt indicated that is happening.

## Superintendent's Report

### **Capital Project**

The visible parts of the project are substantially complete. This includes the recent installation of the new main entrances doors at the High School and Elementary School as well as railings. Our primary focus right now is less visible and that is the completion of the technology components. The various contractors and tech vendors are working during 2nd shift focusing on our new card-reader entry system, new PA system, new Fire Alarms, and new back-end tech infrastructure. Progress is steady, but these are complex systems that will require a great deal of testing and adjustment even after the systems are installed.

### **Superintendent's Conference Day**

On Friday, October 5th we used the morning to work on curriculum and instruction in collaborative teams. Our ELA and Social Studies K-12 program committees were joined by 7-12 teachers to work on consistent district-wide expectations with help from our BOCES content-area experts. The PreK through 3rd grade teachers continued training and planning around the new Fountas and Pinnell literacy program. ELA and math teachers in grades 4-8 worked with BOCES data experts to review results from last spring's NYS tests. Similar work was also done by our 9-12 Science and Math teaching teams using regents data. Our other departments also worked in collaborative teams on curriculum and instruction topics they decided were critical to address. The afternoon was used for parent-teacher conferences and targeted training for advisors who are overseeing student activity funds (as per our audit recommendations). Our next conference day on November 9th will also be focused on curriculum and instruction.

## **Homecoming**

This was my first Tioga Homecoming and it was AMAZING! The class decorating contest was incredible as was the band parading up and down the hallways. I was particularly impressed with how the entire district got into the spirit all week long. This was followed by a great game during great weather with a great outcome (go Tigers!). While academics are important, it is often these kinds of special activities and events that students will remember for the rest of their lives!

## **Quarterly Financial Report MOCKUP**

Kendra will be at the November 14<sup>th</sup> meeting to co-present with me a Quarterly Financial Report mock-up using the elements from the samples we provided at the last meeting. We will try to use real data wherever possible for the mockup.

**In addition**, the capital project is “chunking along”, we had an amazing Superintendent’s Day Conference Day (Mr. Sindoni left at 6:15), Homecoming – Mrs. Shay asked Dr. Hamilton to judge the hallways (seniors won). Dr. Hamilton and Mrs. Shay had spoken about the theme (Disney) and were pleased that the halls were appropriate for all ages. Dr. Hamilton noted the importance to make a point to express appreciation to Board for Board Appreciation Week. It is not an easy job, a thankless job.

Mr. Bombard wanted to mention – Tioga Tribune was distributed in the Pennysaver. Dr. Hamilton indicated doing it this way was about a 10<sup>th</sup> of the cost than a post office to deliver. Nice tradition to bring back.

## **5. OLD/NEW BUSINESS**

A MOTION was made by Cathi Root, seconded by Shane Mills, and carried by a vote of 5-0 to rescind prior policies 4110 through 4320 in full and adopt the newly proposed policies 4110 through 4320.

A MOTION was made by Cathi Root, seconded by Pamela Zwierlein, and carried by a vote of 5-0 to review policies 5110 through 5412 for any possible amendments and to place them on the November 14 meeting agenda for adoption.

A MOTION was made by Shane Mills, seconded by Cathi Root, and carried by a vote of 5-0 to rescind prior policy 7560 in full and adopt the newly proposed policy 6121.

A MOTION was made by Pamela Zwierlein, seconded by Cathi Root, and carried by a vote of 5-0 to accept and approve the cancellation of the Board meeting on October 31, 2018.

A MOTION was made by Pamela Zwierlein, seconded by Cathi Root, and carried by a vote of 5-0 to approve David Hamilton as designee of the Board to make determinations regarding student residency.

A MOTION was made by Pamela Zwierlein, seconded by Cathi Root, and carried by a vote of 5-0 to accept and approve the 2018 Safety Plan. The plan has been posted to the District Website for the past 30 days for review and comments.

Nominations for the strategic plan steering committee item was tabled at this time.

## 6. FINANCIAL

A MOTION was made by Cathi Root, seconded by Pamela Zwierlein, and carried by a vote of 5-0 to approve *Consent Agenda* items 6A through D as follows:

*Accept and approve August 2018 Extraclassroom Report*

*Accept and approve September 2018 Claims Auditor Report*

*Accept and approve September 2018 Overtime Report*

*Accept and approve Meat & Cheese bid sheets for Nov. 1 through Dec. 31, 2018*

## 7. PERSONNEL

A MOTION was made by Pamela Zwierlein, seconded by Shane Mills, and carried by a vote of 5-0 to approve *Consent Agenda* items 7A through C as follows:

*Approval of the following coaching appointments:*

<u>Name</u>	<u>Activity</u>	<u>EXP</u>	<u>LEVEL</u>	<u>%</u>	<u>18/19</u>
<i>Adam Macauley – Modified Wrestling</i>		<i>4</i>	<i>2</i>	<i>5</i>	<i>2165</i>
<i>Jason Bellis – 3% Wrestling Assistant</i>		<i>0</i>	<i>1</i>	<i>3</i>	<i>1299</i>

*Approve the following additions to the Support Staff Substitute, Instructional substitute and Volunteer Lists:*

- Meghan Button – Support Staff*
- Megan Godfrey – Instructional Staff*
- Wendy Goforth – Support Staff retro 10/1/18*
- Anastasia Murphy – Support Staff*

*Approve the following probationary appointment:*

*Name of Appointee: Wendy Goforth*

*Civil Service Position: Food Service Helper*

*Start Date: October 22, 2018*

*Probationary period: October 22, 2018 – March 22, 2019*

## 8. CSE/CPSE/504 RECOMMENDATIONS

A motion was made by Pamela Zwierlein, seconded by Cathi Root, and carried by a vote of 5-0 to approve the CSE/CPSE recommendations as presented.

## 9. VOICE OF THE PUBLIC

## 10. EXECUTIVE SESSION

A motion was made by Cathi Root, seconded by Pamela Zwierlein, and carried by a vote of 5-0 to recess for Executive Session at 6:49 p.m.

Mrs. Seaver and Mr. Williams all left at this time.

A motion was made by Pamela Zwierlein, seconded by Cathi Root, and carried by a vote of 5-0 to return to regular session at 7:42 p.m.

**11. ADJOURN**

A MOTION was made by Shane Mills, seconded by Pamela Zwierlein, and carried by a vote of 5-0 to adjourn the meeting at 7:47 p.m.

Kendra Seaver  
District Treasurer