

BOARD OF EDUCATION MEETING  
Regular Meeting  
Administration Building  
November 1, 2017

- Present: Mr. Shane Mills, Vice-President  
Mr. Jason Bellis, Member  
Mrs. Pamela Zwierlein, Member  
Mrs. Maureen Zorn, Member  
Mr. Aaron Lounsbury, Member  
Mrs. Cathi Root, Member
- Adm./Others: Mr. Scot Taylor, Superintendent  
Mrs. Kathleen Keene, TES UPK-K Principal  
Mrs. LuEllen Hoyt, TES 1-4 Principal  
Mr. Willard Cook, MS Principal  
Mr. Joshua Roe, HS Principal  
Mrs. Jill Reese, Clerk
- Absent: Mr. Ryan Bombard, President
- Others: Ms. Kristen Dandignac, Morning Times

**I. CALL TO ORDER**

Mr. Mills called the regular meeting to order at 6:00 p.m. in the Administration Building.

**II. ROLL CALL**

**III. VOICE OF THE PUBLIC**

**IV. CORRESPONDENCE**

**V. REPORTS**

There was nothing to report for Legislative or Workers' Compensation. Regarding Health Trust Consortium, there is a meeting scheduled for November 3, 2017 and Mrs. Zorn plans on attending.

Mr. Cook stated that last Friday was the middle school Halloween Fun Night; October 28 was Girls in Engineering Day at Lockheed Martin and winter sports practices have begun for the middle school students.

Mr. Roe mentioned that they are finishing up 10 weeks the HS and the AIS/study hall program is working well, students are doing better.

Mrs. Hoyt said they also are finishing up 10-weeks in the elementary. STEAM activities and food by weight contest going on; the 1<sup>st</sup> grade went to the Clemens Center today; and a big thanks to the National Honor Society students for all of their help in the Elementary School.

Mrs. Keene said that they had many Halloween activities going on. The parade was Friday and then Tuesday there were centers set-up in the classrooms with stories, games, and activities relating to Halloween.

Mr. Taylor reported that fiber install had begun in the building, this was made possible with the Erate program and the Smart School Bond Act. This should take about 3 weeks to complete installation. The groundskeeper position that was previously posted has been put on hold at this time. Tioga Volleyball will play tomorrow night and Tioga Football has a game on Friday.

**VI. CONSIDERATION OF MINUTES**

A MOTION was made by Jason Bellis, seconded by Cathi Root, and carried by a vote of 6-0 to accept and approve the Board Minutes dated October 18, 2017, for the Regular Meeting as presented.

**VII. FINANCIAL**

A MOTION was made by Jason Bellis, seconded by Maureen Zorn, and carried by a vote of 6-0 to accept and approve the July '17 Financial Report as presented.

A MOTION was made by Pamela Zwierlein, seconded by Cathi Root, and carried by a vote of 6-0 to accept and approve the September '17 Extraclassroom Report as presented.

A MOTION was made by Aaron Lounsbury, seconded by Maureen Zorn, and carried by a vote of 6-0 to accept and approve the October '17 Overtime Report as presented.

A MOTION was made by Cathi Root, seconded by Jason Bellis, and carried by a vote of 6-0 to approve the amendment to the lease agreement with Tioga Downs as presented.

A MOTION was made by Cathi Root, seconded by Pamela Zwierlein, and carried by a vote of 6-0 to approve the updated Agreement for Joint Financing of Workers' Compensation Benefits under General Municipal Law Article 5-G as presented. The agreement shall continue until June 30, 2023.

A MOTION was made by Jason Bellis, seconded by Maureen Zorn, and carried by a vote of 6-0 to approve the 17/18 Capital Outlay bid as presented on the bid sheet seen below:

**HUNT** ENGINEERS | ARCHITECTS | SURVEYORS

**Tioga CSD**  
 2017/18 Capital Outlay Project  
 HUNT 3014-012  
 October 25, 2017

CONTRACTOR	BID BOND	Wicks Law Paperwork	Addendum Received	BASE BID	ALT #1 HS Cafe Lights	Total w/ Alt #1
John Mills Electric	X	X	X	\$36,500.00	\$14,300.00	\$50,800.00
Schuler-Haas Electric	X	X	X	\$27,940.00	\$14,300.00	\$42,240.00
Matco Electric	X	X	X	\$27,800.00	\$18,700.00	\$46,500.00
Nelcorp Electric	X	X	X	\$34,900.00	\$14,900.00	\$49,800.00
Billitier Electric	X	X	X	\$24,600.00	\$16,300.00	\$40,900.00
Blanding Electric	X	X	X	\$26,743.00	\$15,900.00	\$42,643.00
Upstate Companies	X			\$45,430.00	\$24,500.00	\$69,930.00
						\$0.00
						\$0.00

A MOTION was made by Jason Bellis, seconded by Pamela Zwierlein and carried by a vote of 6-0 to accept and approve the following resolution regarding the sale of Nichols Elementary School:

*RESOLVED, that the Tioga Central School District Board of Education hereby declares the Tioga Central School District Board of Education as the lead agency for purposes of the State Environmental Quality Review Act and Regulations (SEQRA), associated with the sale of the former Nichols Elementary building.*

A MOTION was made by Aaron Lounsbury, seconded by Maureen Zorn and carried by a vote of 6-0 to accept and approve the following resolution also with regard to the sale of Nichols Elementary School:

*Whereas, the Tioga Central School District Board of Education, acting as lead agency for purposes of the State Environmental Quality Review Act and Regulations concerning the sale of the former Nichols Elementary building in accordance with the Regulations established in 6 NYCRR Part 617 and more particularly 6 NYCRR 617.7 (b); and the Board of Education having reviewed the Short Environmental Assessment form, and the Board of Education having found that the sale of the property involves a parcel of less than 10 acres without alteration to the building or adjoining land by the seller; it is*

*RESOLVED, that the Board declares such action to be an UNLISTED action within the meaning of the State Environmental Quality Review Act, and it is, further*

*RESOLVED, that the Board finds that the sale of the property will have no significant environmental impact. (Negative declaration).*

**VIII. OLD BUSINESS**

**IX. NEW BUSINESS**

A MOTION was made by Cathi Root, seconded by Maureen Zorn, and carried by a vote of 5-0, Aaron Lounsbury abstained, to approve the AAMC Clinical Training Affiliation Agreement with SUNY Delhi for approval of Tara Lounsbury's Senior Practicum beginning January 22, 2018.

**X. SUPERINTENDENT'S RECOMMENDATIONS**

A MOTION was made by Jason Bellis, seconded by Pamela Zwierlein and carried by a vote of 6-0 to approve the 2017-18 Instructional Staff Substitute List as presented.

A MOTION was made by Pamela Zwierlein, seconded by Aaron Lounsbury and carried by a vote of 6-0 to add the following to the 2017-18 Instructional Staff Substitute List:

- Linda Harvey
- Andy Davenport
- Jill VanDeMark

A MOTION was made by Pamela Zwierlein, seconded by Maureen Zorn and carried by a vote of 6-0 to approve the following permanent appointment:

*David Krom, Custodial Worker, completed his 8-week probationary period on October 30, 2017. It is recommended that he be appointed permanently to this position effective October 31, 2017.*

A MOTION was made by Cathi Root, seconded by Aaron Lounsbury and carried by a vote of 6-0 to approve the following permanent appointment:

*Kara Steele, Monitor, completed her 8-week probationary period on October 30, 2017. It is recommended that she be appointed permanently to this position effective October 31, 2017.*

A MOTION was made by Jason Bellis, seconded by Cathi Root and carried by a vote of 6-0 to approve the following permanent appointment:

*Michael Meade, Food Service Worker, completed his 8-week probationary period on October 30, 2017. It is recommended that he be appointed permanently to this position effective October 31, 2017.*

A MOTION was made by Pamela Zwierlein, seconded by Jason Bellis and carried by a vote of 6-0 to approve the following permanent appointment:

*Ashley Foley, Monitor, completed her 8-week probationary period on October 30, 2017. It is recommended that she be appointed permanently to this position effective October 31, 2017.*

A MOTION was made by Jason Bellis, seconded by Aaron Lounsbury and carried by a vote of 6-0 to approve the following appointment:

*RESOLVED, that the Board of Education of the Tioga Central School District, pursuant to Section 4.5 of the Rules and Regulations of the Civil Service Law and upon the recommendation of Scot E. Taylor, Superintendent of Schools, does hereby appoint Jennifer Zorn, 703 Spaulding Hill Road, Owego, NY, to the 10 month, 6.5 hour a day, position of Food Service Worker, effective November 6, 2017, for a probationary period of 8 weeks, to commence on November 6, 2017 and to expire January 12, 2018. AND BE IT FURTHER RESOLVED, Jennifer will be paid an hourly rate of \$10.40.*

A MOTION was made by Cathi Root, seconded by Jason Bellis and carried by a vote of 6-0 to approve the following appointment:

*RESOLVED, that the Board of Education of the Tioga Central School District, pursuant to Section 4.5 of the Rules and Regulations of the Civil Service Law and upon the recommendation of Scot E. Taylor, Superintendent of Schools, does hereby appoint Elizabeth Short, 70 Dean Street, Nichols, NY, to the 10 month, 6 hour a day, position of Food Service Worker, effective November 20, 2017, for a probationary period of 8 weeks, to commence on November 20, 2017 and to expire January 26, 2018. AND BE IT FURTHER RESOLVED, Elizabeth will be paid an hourly rate of \$10.40.*

A MOTION was made by Jason Bellis, seconded by Aaron Lounsbury, and carried by a vote of 6-0 to approve 2017-18 Bus Route Listing as presented.

A MOTION was made by Pamela Zwierlein, seconded by Maureen Zorn and carried by a vote of 6-0 to approve the following addition to the 2017-18 Support Staff Substitute List:

- Jill VanDeMark – Area of Monitor

Mr. Mills declared a short break at 6:31 p.m., Mr. Roe, Mr. Cook and Ms. Dandignac all left at this time.

**XI. EXECUTIVE SESSION**

A MOTION was made by Jason Bellis, seconded by Aaron Lounsbury and carried by a vote of 6-0 to move into Executive Session at 6:32 p.m. to discuss personnel and CSE matters.

A MOTION was made by Pamela Zwierlein, seconded by Jason Bellis and carried by a vote of 6-0 to reconvene into Regular Session at 6:43 p.m.

**XII. ADJOURNMENT**

A MOTION was made by Pamela Zwierlein, seconded by Aaron Lounsbury and carried by a vote of 6-0 to adjourn the meeting at 6:43 p.m.

Jill Reese  
District Clerk