

BOARD OF EDUCATION MEETING  
Regular Meeting  
Board Room  
November 14, 2018

Present: Mr. Ryan Bombard, President  
Mrs. Tamara Booser, Member  
Mr. Aaron Lounsbury, Member  
Mrs. Cathi Root, Member  
Mrs. Maureen Zorn, Member  
Mrs. Pamela Zwierlein, Member

Adm./Others: Dr. David Hamilton, Superintendent  
Mr. Willard Cook, Middle School Principal  
Mrs. LuEllen Hoyt, Elementary School Principal  
Mrs. Kathleen Keene, UPK Principal  
Mr. Joshua Roe, High School Principal  
Mrs. Diane Tavelli, Director of Pupil Services  
Mrs. Kendra Seaver, Treasurer

Others: Mr. Johnny Williams, Morning Times

Absent: Mr. Shane Mills, Vice-President

**1. CALL TO ORDER**

Mr. Bombard called the regular meeting to order at 6:00 p.m. in the Board Room.

**2. PLEDGE TO THE FLAG**

**3. CONSIDERATION OF MINUTES**

A MOTION was made by Cathi Root, seconded by Aaron Lounsbury, and carried by a vote of 6-0 to approve Board Minutes dated October 17, 2018 for the Regular Meeting at presented.

**4. REPORTS**

Legislative – Nothing to Report

Health Trust Consortium – Mrs. Zorn and Mrs. Seaver attended the meeting on November 2, 2018. There will be a change in coverage under Classic Blue. Rate increase is anticipated.

Workers' Compensation Alliance – Mr. Lounsbury and Mrs. Seaver attended the meeting on November 9, 2018. Everything is healthy.

Other Board Comments – Nothing to Report

### Administrators' Reports

Mr. Cook – Report cards went home today and modified winter sports are under way.

Mr. Roe – Senator Akshar presented the Akshar All Star award to B. Coddington. P. Hendershot signed with a Division I college today. Report cards went home today, 21 students failing 1 or more subjects. Mr. Roe also had a sample of what the students in the welding program are working on to sell at the craft fair this weekend.

Mrs. Keene – Pre-K is chugging along, doing great and having fun.

Mrs. Hoyt – Report cards went home today. Food by weight done – gathered 1200+ pounds of food and Mrs. Shirley's class won the contest. Toy Drive, Winter Fest and PTO fundraiser happening. Also received 140 crocheted hats to distribute to kids.

Mrs. Tavelli – Nothing to Report

### Superintendent's Report

#### Students in the Spotlight

On Thursday, November 8<sup>th</sup> we had a visit from Senator Fred Akshar who came to present the "Akshar All-Star" award to High School student, Ben Coddington, in front of a large crowd of his fellow students and staff. Senator Akshar also took a few moments to answer a few very well thought-out questions from our students.

#### Capital Project

Contractors are working through the punch lists developed by Hunt and Hulburt. We will also be conducting a comprehensive wall-to-wall punch list walkthrough of our own to make sure no detail is missed. The new card-reader system is online and working. ID cards with an embedded chip have been printed and distributed to all staff. We are also re-keying all of the exterior doors to ensure the only way to access the building is using one of our new cards. This new system will allow us to grant and track specific access to our staff and even outside vendors and coaches while also securing our exterior doors 24/7. We are also working through the transition over from our old PA/Bell system to the new system. The last step in the transition will be the district-wide switch over to the new Fire Alarm system. These are complex systems that will require a great deal of testing and adjustment even after the systems are installed.

#### Superintendent's Conference Day

On Friday, November 9<sup>th</sup> we used the afternoon to work on curriculum and instruction in collaborative teams. This is our third conference day in a row focused on collaborative review of student results and development of shared curricula based on student success.

Our ELA and Social Studies K-12 program committees were joined by 7-12 teachers to draft consistent district-wide expectations to guide collaborative curriculum projects that begin in January. Teachers of Art, Music, Spanish, CTE (Career and Technical Education), and PE/H (Physical Education & Health) began the Program Committee process with an overview and timeline for curriculum and assessment tasks to be completed this spring in each department. The PreK through 4<sup>th</sup> grade teachers are finalizing their maps that show the sequence and length of units from the new Fountas and Pinnell literacy program. Middle School math and science teachers worked on aligning the timeline and method they use to teach mathematical concepts used in both disciplines. Our 9-12 Science and Math teaching teams continued their work conducting an analysis of recent regents data. Our other departments also worked in collaborative teams on curriculum and instruction topics they decided were critical to address.

In addition, Dr. Hamilton also appreciated Senator Akshar interacting with the kids. In regards to the Captial project, entry cards are making a difference and a walk-through punch list took place today, some of the outstanding items may have to wait until spring to finish up.

There was some discussion regarding Board Recognition of students and/or staff members. More discussion will follow.

Discussion also took place regarding quarterly financial report formats and information that report should include.

## **5. OLD/NEW BUSINESS**

A MOTION was made by Pamela Zwierlein, seconded by Maureen Zorn, and carried by a vote of 6-0 to rescind prior policies 5110 through 5412 in full and adopt the newly proposed policies 5110 through 5412.

A MOTION was made by Cathi Root, seconded by Maureen Zorn, and carried by a vote of 6-0 to review policies 5510 through 5574 for any possible amendments and to place them on the December 5 meeting agenda for adoption.

A MOTION was made by Aaron Lounsbury, seconded by Pamela Zwierlein, and carried by a vote of 6-0 to approve the updated copy of the Professional Development Plan as presented.

A MOTION was made by Pamela Zwierlein, seconded by Maureen Zorn, and carried by a vote of 6-0 to accept and approve Shane Mills, Pamela Zwierlein, and Cathi Root as nominees to serve on the strategic plan steering committee.

## **6. FINANCIAL**

A MOTION was made by Aaron Lounsbury, seconded by Cathi Root, and carried by a vote of 6-0 to approve Broome-Tioga BOCES acting in conformance with Education Law 1950 hereby proposes unit cost methodology for its shared services, and the Superintendent having recommended that the Board adopt the attached unit methodology for such shared services for the 2019-2020 school year.

A MOTION was made by Pamela Zwierlein, seconded by Maureen Zorn, and carried by a vote of 6-0 to approve *Consent Agenda* items 6B through H as follows:

*Accept and approve September 2018 Extraclassroom Report*

*Accept and approve October 2018 Claims Auditor Report*

*Accept and approve October 2018 Overtime Report*

*Accept and approve July 2018 Financial Report*

*Accept and approve August 2018 Financial Report*

*Accept and approve September 2018 Financial Report*

*Accept and approve advertising for bids for Suburban*

## 7. PERSONNEL

A MOTION was made by Maureen Zorn, seconded by Pamela Zwierlein, and carried by a vote of 6-0 to approve *Consent Agenda* items 7A through K as follows:

*Approve the following appointment to tenure:*

*Name of Appointee: Jacqueline Medovich (Taylor)*

*Tenure Area: Elementary K-6*

*Date of Commencement*

*of Service on Tenure: January 14, 2019\**

*Certification Status: Professional (Childhood Ed. 1-6) August 4, 2017*

*\*1/2 year of Jarema credit granted for prior LTS position*

*Approve the following permanent appointment:*

*Name of Appointee: Kurtis Parnussie*

*Civil Service Position: Custodial Worker*

*Probationary period ends: November 30, 2018*

*Permanent appointment date: December 1, 2018*

*Approve the following probationary appointment:*

*Name of Appointee: Kathy Pond*

*Civil Service Position: Mail Courier*

*Start Date: November 15, 2018*

*Probationary period: November 15, 2018 – April 12, 2019*

*Approve the following probationary appointment:*

*Name of Appointee: Lisa Sherwood*

*Civil Service Position: Cleaner*

*Start Date: December 3, 2018*

*Probationary period: December 3, 2018 – May 3, 2019*

*Approve resignation received from Jennifer Zorn, Food Service Helper, last day being November 2, 2018.*

*Approve resignation received from Wendy Goforth, Food Service Helper, last day being November 8, 2018.*

*Approve resignation received from Russell Stoughton, Transportation, last day being November 28, 2018.*

*Approve title change of Ashley Foley from Monitor to Office Specialist I effective October 19, 2018.*

*Approve Diane Tavelli as an additional Lead Evaluator for the school year 2018-2019.*

*Approve Jim Houseknecht as substitute Athletic Events Supervisor for the Winter sports season beginning 10/31/18 through 3/24/18.*

*Approve the following additions to the Support Staff Substitute, Instructional substitute and Volunteer Lists:*

- *Jonathan Polo Rankin – Instructional Staff*
- *Lynda VanDusen – Volunteer*
- *Dannette Reis – Support Staff retro 11/6/18*
- *Katrina Rought – Support Staff retro 11/6/18*
- *Bryan Wiggins – Support Staff*
- *Linda Jacobs – Support Staff*

## **8. CSE/CPSE/504 RECOMMENDATIONS**

A motion was made by Aaron Lounsbury, seconded by Cathi Root, and carried by a vote of 6-0 to approve the CSE/CPSE/504 recommendations as presented.

## **9. VOICE OF THE PUBLIC**

A brief recess was declared at 7:22 p.m. Mr. Williams left at this time

## **10. EXECUTIVE SESSION**

A motion was made by Maureen Zorn, seconded by Cathi Root, and carried by a vote of 6-0 to recess for Executive Session at 7:26 p.m.

Mr. Williams all left at this time.

A motion was made by Cathi Root, seconded by Aaron Lounsbury, and carried by a vote of 6-0 to return to regular session at 9:16 p.m.

## **11. ADJOURN**

A MOTION was made by Aaron Lounsbury, seconded by Pamela Zwierlein, and carried by a vote of 6-0 to adjourn the meeting at 9:16 p.m.

Kendra Seaver  
District Treasurer