

**BOARD OF EDUCATION MEETING**  
**Regular Meeting**  
**December 21, 2022**

Present: Mrs. Cathi Root, President  
Mrs. Pamela Zwierlein, Vice-President  
Mr. Aaron Lounsbury, Member  
Mr. Gregory Schweiger, Member  
Mr. Joshua Whitmore, Member  
Mrs. Lee Wood, Member

Adm./Others: Mr. Joshua Roe, Superintendent  
Mrs. Mary Grace Camin, Director of Instruction  
Mr. Willard Cook, MS Principal  
Mrs. Meredith Meister, Director of Pupil Services  
Mr. Jeffrey Isaacs, HS Dean of Students  
Mrs. Kristy Robertson, Clerk

Others:

Absent: Mr. Chris Klossner, Member  
Mrs. Michelle Bombard, ES Principal

**1. CALL TO ORDER**

Mrs. Root called the regular meeting to order at 6:00 pm.

**2. PLEDGE TO THE FLAG**

**3. VOICE OF THE PUBLIC**

**4. CONSIDERATION OF MINUTES**

A MOTION was made by Gregory Schweiger, seconded by Aaron Lounsbury, and carried by a vote of 6-0 to approve the December 7, 2022, Regular Board Meeting Minutes.

**5. REPORTS/PRESENTATIONS**

There was nothing to report for Legislative, Health Trust Consortium, Workers' Compensation Alliance, other board reports, events, or updates.

Mrs. Meister reported that 11<sup>th</sup> and 12<sup>th</sup> grade meetings are complete with no major changes; there is another expelled student on home instruction while trying to find a placement; Catholic Charities will be doing a presentation on the OPWDD services they offer on February 8<sup>th</sup> at 5pm in the high school cafeteria.

Mr. Cook reported that this week is Student Council Spirit Week, the holiday concert last Wednesday was well attended, more than 50% of the 5<sup>th</sup> and 6<sup>th</sup> graders are participating in chorus this year, Mr. Alex MacDonald, Mr. Nick Alexander, and Mr. Ian MacDonald are doing a great job with the music department; Mrs. Camin took a group of girls to the Women in Engineering event at Lockheed Martin; 5-week reports went home, grades were lower than expected due to the weather related early release and snow day preventing some work from being completed, once the work was completed and turned in grades improved.

Mrs. Camin reported that she took a group of 14 middle school girls to Lockheed Martin for a Women in Engineering event, the girls were given badges and listened to a presentation from several women engineers employed at Lockheed, then a tour of Lockheed Martin, including a hangar where they saw jets, and participated in several stations geared toward engineering such as a jet simulator, virtual reality headset, coding, and more, the day concluded with a competition. Mrs. Camin also reported that Mrs. Kendra Seaver offered a training on the requisition process for new faculty and their mentors.

Mr. Isaacs noted that high school 5-week reports were the same as Mr. Cook reported for the middle school; 26 district families will be receiving holiday baskets this year.

Mrs. Cathi Root asked Mr. Cook for an update on chronically absent student. Mr. Cook stated that two of the students have switched to homeschool and they are still monitoring the others.

Mr. Roe updated the board on behalf of Mrs. Bombard, who was not feeling well; five-week reports went home early this week; Math and ELA after-school sessions are being planned and will start at the end of January; first grade went on a field trip to the Clemens Center for a performance of "Click, Clack, Moo"; teachers have incorporated lots of fun holiday activities into learning centers for the kids; today was the first holiday concert for our families since the shutdown in 2020 and it was well attended, a huge thank you to Mr. Alex MacDonald and Mr. Ian MacDonald for organizing and performing at this event; this week was also spirit week in collaboration with the middle and high schools; a huge thank you to Cornell, Tioga Center Methodist Church, Smithboro Methodist Church, and the Lion's Club for providing gifts for our families that are in need this holiday season, their incredible generosity will make Christmas morning wonderful for many of our kids; this year's food by weight challenge brought in over 2,000 pounds of food for our local families.

Mr. Roe thanked the transportation team for getting our students home safely during the unpredictable weather late last week and the buildings and grounds crew for making the campus safe for students and staff; the high school holiday concert was wonderful this year; Mr. Alexander and the Tri-M Music Honor Society performed a great community concert at the Tioga Center Methodist Church; this Friday univent installation will continue at the elementary school along with updates to the lighting as part of the capital outlay project; at the last CSO meeting, Broome County DSS confirmed what we heard from Tioga County DSS regarding students being chronically absent from school and the lack of repercussions.

## 6. OLD/NEW BUSINESS

A MOTION was made by Joshua Whitmore, seconded by Pamela Zwierlein, and carried by a vote of 6-0 to approve the Old/New Business Consent Agenda as follows:

*Acceptance and approval of the results of the athletic facilities capital project referendum held on Wednesday, December 14, 2022, as follows:  
171 YES 55 NO 1 INVALID 1 INVALID ABSENTEE BALLOT  
Approval of the board resolution pertaining to the Unit Cost Methodology for BOCES 2023-2024 Services*

## 7. FINANCIAL

A MOTION was made by Lee Wood, seconded by Gregory Schweiger, and carried by a vote of 6-0 to approve the Financial Consent Agenda as follows:

*Approval to advertise for fuel bids for the 2023-2024 school year  
Approval of the November 2022 Treasurer's Report  
Approval of the November 2022 Extraclassroom Report  
Approval of the Bus Lease Request received from Animal Aholics for travel to the PA Farm Show in January*

## 8. PERSONNEL

A MOTION was made by Gregory Schweiger, seconded by Joshua Whitmore, and carried by a vote of 6-0 to approve the Personnel Consent Agenda as follows:

*Approval to not appoint a Modified Girls Basketball Coach to replace Lucas Klossner. Jim Houseknecht will fill in if/as needed with Jack Short  
Approval of the resignation letter received from Shaun Robinson resigning his position as driver, effective 12/31/2022  
Approval of the following addition(s) to the sub list(s):  
Taylor Walker- Instructional Staff  
Zachery Ellis- Support Staff (Custodial)*

## 9. VOICE OF THE PUBLIC

## 10. EXECUTIVE SESSION

A MOTION was made by Gregory Schweiger, seconded by Aaron Lounsbury, and carried by a vote of 6-0 to enter executive session at 6:23 pm to discuss CSE/CPSE/504 matters.

A MOTION was made by Lee Wood, seconded by Gregory Schweiger, and carried by a vote of 6-0 to approve CSE/CPSE/504 Recommendations.

A MOTION was made by Gregory Schweiger, seconded by Aaron Lounsbury, and carried by a vote of 6-0 to return to public session at 6:36pm.

**11. RETURN TO PUBLIC SESSION**

A MOTION was made by Joshua Whitmore, seconded by Lee Wood, and carried by a vote of 6-0 to cancel the Board of Education Meeting scheduled for January 4, 2023.

**12. ADJOURN**

A MOTION was made by Pamela Zwierlein, seconded by Joshua Whitmore, and carried by a vote of 6-0 to adjourn the meeting at 6:37pm.

Kristy Robertson  
Clerk